

COLNEY HEATH PARISH COUNCIL

MINUTES of a Special Meeting of Colney Heath Parish Council held on Wednesday 27 January 1999 at the Pavilion, High Street Recreation Ground, Colney Heath commencing at 7.30 p.m.

PRESENT	Cllr. D. Crump (Chairman) Cllr. F. S. Ellis Cllr. Mrs. J. Jeffrey
APOLOGIES	Cllr. C. Brazier (work commitment) Cllr. Miss A. Thomas (work commitment)
ABSENT	Cllr. Mrs. S. Defoe Cllr. R. Fitch Cllr. Mrs. H. Mascoll
IN ATTENDANCE	Mrs. C. Pluck (Clerk)

1. MINUTES

The Minutes of the Special Meeting held on 25 November 1998 were taken as read, confirmed and signed as a true copy.

The Council confirmed the recommendations made at that meeting.

2. MATTERS ARISING

Page 1 - Millennium Projects

MUGS

The Clerk reported that another company had quoted for the production of 500 mugs at a unit cost of £1.17 plus VAT.

The Clerk confirmed that Alan Littlechild was prepared to produce a painting of part of the Common to be used on the mugs.

RESOLVED that the Clerk pursue the matter.

CHAIN OF OFFICE

Received a second quotation for the production of a new Chain of Office at the cost of £490 plus VAT.

RESOLVED not to pursue this project at present.

VILLAGE ENTRY SIGNS

RESOLVED to pursue the supply and installation of four entry signs.

Page 2 - Parish Warden Equipment

The Clerk reported that the Parish Warden had explained that the purchase of a leaf blower would enable him to collect large quantities of leaves much quicker.

RESOLVED to purchase a new leaf blower for use by the Parish Warden.

2. MATTERS ARISING (CONT.)

Page 2 - HSRG - Pitch Maintenance

The Clerk reported that Mr. Bone had not replied to advise the Council on appropriate action to take regarding maintenance of the pitches.

RESOLVED i) to ask Brian Lee (CHFC) if he had spoken to Mr. Bone about the work required.

ii) to ask Jim Bennie (CDC) whether the District Council "wormed" its football pitches.

Page 2 - Charles Morris Hall - Future Projects.

The Clerk reported receipt of the full amount for reimbursement of roof repairs at the hall, 50% of which would be paid back to the Hall Cttee. upon receipt of the 1999/2000 precept.

No response had been received from the Hall Secretary regarding the Council's request for a prioritised list of future projects requiring financial assistance from the Council.

RESOLVED to inform the Management Cttee. that when the Council's Building Fund had dealt with the Village Hall, priority would then be given to the needs of the Charles Morris Hall.

Page 3 - Parish Council Budget Requirements

The Clerk reported that Cable and Wireless and Mercury both appeared to be more expensive for local calls than BT.

She explained that the quarterly telephone bill was always in the region of £250.

RESOLVED to increase the annual telephone budget from £800 to £1000.

The Clerk reported that as the Parish Office now seemed imminent, she felt it would be more sensible to wait until it was built before purchasing a new desk and bookcase.

She reported that a new lazer printer was essential.

RESOLVED that the Clerk look into which make and model of printer to purchase.

3. FINAL BUDGET CONSIDERATIONS FOR 1999/2000

Received a quotation from Kompan UK, giving various options for fencing, safety surface and new equipment at the High Street Recreation Ground.

Received an alternative quotation from PML for a new metal fence.

RESOLVED to accept the Kompan quotation for new fencing around the play area to be ordered now and paid for in the 1999/2000 financial year.

Cllrs. discussed the purchase of new sand for the area and the installation of the fence and repairs to one existing item of play equipment.

RESOLVED to ask Royce Paxton to carry out the installation and repairs and ask Redland Aggregates if they would be prepared to supply new sand for the site.

4. SETTING OF 1999/2000 PRECEPT

Cllrs. considered the implications to the 1999/2000 budget.

RESOLVED to take an additional £844 from the Council reserves to supplement the additional sum required for new fencing at the HSRG.

After further consideration

RESOLVED to set a precept of £69,295 upon the St. Albans City & District Council as the Rating Authority for the 1999/2000 financial year.

There being no further business the meeting closed at 9.10 p.m.

CHAIRMAN



DATE

10.11.99

EXPENDITURE**ADMINISTRATION:**

	1998/99 £	1999/2000(including 2.5 or 3%) £
Clerk's salary	17588.00	19403.00 - Salary Pt. 27 - £14005
Office Accommodation	630.00	649.00 Fringe Allow. - £338
Telephone	800.00	1000.00 Plussage - £2053
Car allowance & mileage	2115.00	2178.00 Cl's. NI - £1246
Photocopying	900.00	900.00 Cl's SA - £1761
Stationery	120.00	120.00
Postage	120.00	120.00
Other Petty Cash	960.00	960.00
Office Equipment: shelving and new desk	200.00	300.00
depreciation of computer, printer, copier	600.00	600.00
Subscriptions & Donations	651.00	651.00
Courses	105.00	105.00

Wages :

Parish Warden	3419.00	10712.00
- Clothing & Travelling Allowance	108.00	273.00
Sleapshyde/Tyttenhanger Groundsman	1822.00	1877.00
- Clothing Allowance	77.00	79.00
- Travel Allowance	157.00	162.00
- Annual Tool Allowance	23.00	24.00
Park Ranger	3014.00	0.00
- Clothing & travelling allowance	265.00	0.00
Common Ranger	1821.00	2079.00 includes PC SA
Tennis Court Attendant	528.00	544.00
- 10% bonus on annual takings	62.00	40.00
Closed Churchyard Keeper	457.00	471.00
Chronicle Editor/Publisher	1854.00	1910.00
	38396.00	45157.00

OPEN SPACES

Grass Cutting Contract	8240.00	8487.00
Common - maintenance	412.00	425.00
Dog Bins - maintenance	700.00	718.00
Boissy Park - £175 rental, maintenance & gates	1087.00	925.00
Gloucester Plygrd - £5 rental, maintenance	412.00	425.00
Sleapshyde Plygrd - £100 rental & maint.entrance	1012.00	925.00
Tyttenhanger Plygrd - maintenance	412.00	425.00
Roestock Park - maintenance, gates	1212.00	1225.00
High Street Rec. Ground -		
- tennis courts and air raid shelter electricity	103.00	106.00
- air raid shelter & tools insurance	206.00	212.00
- pitch maintenance	800.00	800.00
- fence & gate around play areas		2395.00
- groundsman machinery maintenance & blower	412.00	725.00
Sleapshyde Pond	200.00	1205.00
Community Park - maintenance	412.00	425.00
St. Mark's Church - cemetery grant & mower	206.00	211.00
	15826.00	19634.00

BUILDINGS

Village Hall - rates	350.00	359.00
Charles Morris Hall annual rates, improvements & roof r	400.00	2793.00
Pavilion - fire insurance	500.00	500.00
Bus shelters-£50.41 p.m.+ cleaning + repairs	1200.00	1250.00
Building Fund	10000.00	16000.00
Notice Boards - repairs, new & maintenance	400.00	410.00
	12850.00	21312.00

MISCELLANEOUS

Chronicle - 4 issues - printing	2266.00	2424.00
Groundsmens' Planting Allowances	100.00	100.00
Best Kept Village Comp. Trees	400.00	400.00
Annual Audit Fees	800.00	800.00
Insurance policies for Members/money/equip.	400.00	500.00
W.I. Senior Citizens Xmas Party	100.00	100.00
Senior Citizens Xmas parcels	900.00	923.00
Chairman's expenses	103.00	106.00
Solicitors' fees	500.00	500.00
Old Friends Transport Costs	100.00	100.00
Football Club - youth team donation	100.00	0.00
Cub & Youth Ftbl. teams - school pitch fees,donation	170.00	170.00
Annual Parish Meeting	150.00	150.00
Parish Paths Partnership	1200.00	1200.00
Parish Election Recharge	2000.00	N/A
Millennium Celebration/Memorial	500.00	2400.00 Mugs - £1600
Contingencies	1000.00	1000.00 Signs - £800
	10789.00	10873.00

TOTAL EXPENDITURE**77861.00****96976.00****INCOME****Common**

Letting of Warren Pitch	88.00	90.00
Annual Wayleaves - nos.55/65/67/71/77/79 @ £5	30.00	30.00

High Street Recreation Ground

Letting of Senior Pitch	468.00	479.00
Letting of Junior Pitch	273.00	280.00
Pavilion Lease	2600.00	2600.00
Pavilion Fire Insurance Premium	500.00	500.00
Tennis Takings - £1.50 wklys./£3.00 eves & wknds.	600.00	400.00
Caged Bird Society Storage in Air Raid Shelter	62.00	64.00

HCC Car Park Wayleave

5.00 N/A CH JMI now has to pay under LMS

Gloucester Playground

Annual Wayleave - 108 Hillend Lane	5.00	5.00
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Roestock Park

Rental of land around Scout Hut	50.00	50.00
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Charles Morris Hall

Rental of site by Management Cttee.	5.00	5.00
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St. Mark's Church

Income from Grave Upkeep Trust	135.00	135.00
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Miscellaneous

Bank Account Interest	3000.00	4000.00
Parish Paths Partnership	1200.00	1200.00
VAT refund for year	2500.00	1700.00

TOTAL INCOME**11521.00****11538.00**

TOTAL EXPENDITURE 1999/2000
LESS TOTAL ESTIMATED INCOME

96976.00
11538.00

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LESS UNDERSPENT ITEMS CARRIED FORWARD:

Millennium Projects	500.00
Roestock Gates	800.00
Boissy Gates	500.00
Sleapshyde Entrance	500.00
Sleapshyde Pond	1000.00

PREDICTED BALANCE AT END OF 98/99 = £3834220

TO USE £12845 FROM BALANCE (£6000 OF

WHICH GOES INTO BUILDING FUND) WOULD = 12843.00

TOTAL PRECEPT REQUIRED FOR 1999/2000 **69295.00**

Based on 1999/2000 tax base figure of 1644 this would mean a Parish precept of **£42.15** per Band D equivalent property which equals a 3% increase to the 1998/99 Band D equivalent figure of £40.92.