

**PLEASE BRING TO MEETING
ON 10 NOVEMBER 1999.**

COLNEY HEATH PARISH COUNCIL

MINUTES of the meeting of Colney Heath Parish Council held at the Pavilion, High Street Recreation Ground, Colney Heath on Wednesday 13 October 1999 at 7.30 p.m.

PRESENT

Cllr. C. Brazier
" Mrs. S. Defoe
" F. S. Ellis (from 7.40 p.m.)
" Mrs. J. Jeffrey

IN ATTENDANCE

D. Becker - 95 High Street
F. Graham - 58 Tollgate Road
Mrs. G. Moody - Greenleas, Roestock Lane
PC Carson - Traffic Management Division
Mrs. C. Pluck - Clerk to the Council

APOLOGIES

Cllr. Miss. A. Thomas (work commitment)
" R. Fitch
" D. Crump (work commitment)

The Chairman introduced P.C. Carson from the Traffic Management Division at London Colney Police Station.
P.C. Carson asked that any concerns or complaints over traffic in the parish should be referred to him and he would do his utmost to follow them up.
The Councillors stressed the need for more visual policing in the parish and in particular felt it would be beneficial to have regular police presence outside the JMI school at the beginning and end of the school day.
P.C. Carson explained the new five shift policing system, which had come into effect from the beginning of October and concentrated mainly on response policing.
The establishment of so many special units within the force had taken officers away from the local stations and teams of officers in cars now covered rural areas.
The Chairman thanked P.C. Carson for attending the meeting.

1. MINUTES

The Minutes of the meeting held on 8 September 1999 were taken as read, confirmed and signed.

2. MATTERS ARISING

Page 1 - Gateway features - Tollgate Road
Received a letter from Trevor Pointon (CDC) offering to meet the Chairman on site to discuss the installation of a "gateway feature" traffic calming measure in Coursers Road.
RESOLVED that the Chairman and Clerk meet Trevor Pointon on 20/10/99 at 9 a.m. to discuss a possible gateway feature in Coursers Road.

2. MATTERS ARISING (CONT.)

Page 2 - Millennium Mugs

The Clerk reported that she had taken delivery of the Council's order of Millennium Mugs. Many parishioners had responded to the article in the Chronicle by giving the names and addresses of children who were eligible for a mug but did not attend Colney Heath JMI. The Clerk would distribute these mugs during December.

RESOLVED that the Chairman and the Clerk present the mugs to the children at Colney Heath JMI during a school assembly on 14/12/99 at 2.30 p.m.

Page 3 - Best Kept Village Competition

The Clerk reported that Leisure Logs did not recommend any treatment of their wooden play equipment as it had been sufficiently treated before installation.

Page 8 - Common Ranger's Report

The Clerk reported that MRS had been asked to quote for removal of the rubbish along the Warren Farm Track and had promised to submit a quotation by the end of the week.

The Clerk reported that the Common Ranger had obtained prices for suitable trailers but that a new model would cost over £1,000.

RESOLVED to ask the Highfield Trust for information on the trailer they had recently purchased.

The Chairman had asked a representative of CMS to speak to Martin Hicks about management of the Common.

Page 9 - High Street Recreation Ground

The Clerk reported that she had spoken to the Tennis Court Attendant and the group of regular tennis court users for ideas on how to improve access to the courts.

The Tennis Court Attendant suggested leaving the courts open when he was on holiday and agreed with the Clerk's suggestion that the key could be available during the day from the new parish office when open.

The regular group of court users were horrified at the suggestion that the courts be left open all the time as they felt this would not allow fair access for all wishing to play. They were also concerned that the courts could be used by other groups for games other than tennis.

The Clerk reported that she had informed the Angling Society that Lafarge Redland Aggregates were responsible for maintenance of the land around the lakes, and she had forwarded a copy of their letter to Mark North at Redlands.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported on his attendance at the Bullens Green Health Walk on 13/9/99.

The Chairman reported on his and the Clerk's attendance at the Institution of the new Vicar of St. Mark's on 27/9/99.

The Chairman had received an invitation to the North Myms Civic Service on 17/10/99.

The Chairman would be attending the Remembrance Service at St. Mark's on 14/11/99 to lay a wreath on behalf of the Parish Council.

4. SPECIAL BUSINESS

a) Peter's Green to South Mymms Gas Pipeline

The Chairman reported that after consultation with Transco, RSK and Martin Hicks, the Council had agreed to retain the fencing around the restored area of the Common and review again in the spring.

Cllrs. were still concerned over management of the restored area and other areas of the Common.

4. SPECIAL BUSINESS (CONT.)

RESOLVED

1. that the Clerk arrange a meeting with CMS to walk over the Common and identify all the areas of concern.
2. That a subsequent meeting be arranged with Royce Paxton (mowing contractor), Janet Swan (RSK), Martin Hicks (HBRC) and the Common Working Party to discuss management of all areas of the Common.

b) 1999 Best Kept Village Competition

The Chairman presented the Mary Cooper Rosebowl to a representative of Tyttenhanger Green for achieving the highest points in this year's Best Kept Village Competition.

The Clerk read out a letter of congratulations from Mary Cooper who was unable to accept the Council's invitation to attend the meeting to make the presentation.

RESOLVED to write to Mary Cooper thanking her for her letter.

Cllrs. were concerned over some of the comments made on the judging sheets which they felt

were unfair as the Council had no powers to solve the problems identified.

RESOLVED to write to the Hertfordshire Society to explain that the Parish Council was not in a position to solve some of the problems identified on this year's judging sheets.

c) Green County - A Sustainability Strategy for Hertfordshire

Cllrs. discussed the environmental strategy and whether the Council would wish to contribute to the draft policy.

RESOLVED to reply that the Parish Council actively supported the maintenance and retention of all cycleways, footpaths and bridleways in the parish.

5. FINANCE

a) Parish Council Accounts

Received copies of all emergency accounts and current accounts, having previously been circulated to all Cllrs.

RESOLVED that the Chairman's action in authorising the signing, out of meeting, of all emergency cheques be confirmed and that cheques be drawn to cover all current accounts.

b) Charity of Charles Morris for Allotments Accounts

Caroline Pluck, as Honorary Clerk to the Trustees, presented an up-to-date financial report.

6. PLANNING

a) Planning Applications

Received weekly lists of planning applications from St. Albans City & District Council.

Cllrs. considered comments collated by the Planning Applications Officer as circulated since the last meeting.

5/99/1600 Erection of portacabin, construction of sales bed and repositioning of internal road at Notcutts Garden Centre, Hatfield Road.

NO OBJECTIONS

NO OBJECTIONS

5/99/1646 Erection of 12 dwellings with associated access, parking and landscaping (outline) at Coopers Yard, Furlong Homes PLC

OBJECTIONS

1. This is a totally inappropriate application. The existing permission on this site is for six dwellings (modest 4 bedrooms) based on the footprint scenario. The prerequisites for this site have already been set by the previous application. The matter of space, number of dwellings, landscaping, footpath provision and screening has all been addressed.

6. PLANNING (CONT.)

2. This application is totally unacceptable and an overdevelopment of the site. The size and density is inappropriate in this Green Belt location.
 3. The Parish Council urge refusal on Policy 1, Metropolitan Green Belt and Policy 2 Settlement Development.
- 5/99/1651CE Certificate of Lawfulness (existing) for use of building as a dwelling house at The Lodge, rear of 9 Tyttenhanger Green.
- As this is a legal notice, the Parish Council does not need to comment unless it has information to contest the Certificate of Law.

5/99/1675 Change of use of storage building to Assessment Centre at Oaklands Campus.
NO OBJECTIONS

5/99/1697 Garden shed at 12 Maslem Road, Highfield Park.
NO OBJECTIONS

5/99/1698 Two-storey side and single storey rear extensions to form Granny Annex at 31 Cutmore Drive.
OBJECTIONS

1. This is overdevelopment. The two-storey extension is adequate for the provisions of Policy 12 - Granny Annex extensions. The single storey rear extension adds to the bulk of the extension making it neither modest nor unobtrusive.
2. The provisions of Policy 12 state that all exits and entrances must be served through the original existing main dwelling but this is not the case in this application. There is an independent unit, separate from the main dwelling, which contravenes the provisions of Policy 12.
3. The extension is not modest being more than 50% of the original building - Policy 13.
4. The Parish Council urges refusal on these grounds.

5/99/1705 Sales kiosk extension, new canopy, storage tank and alterations at Colney Heath Service Station, North Orbital Road.
NO OBJECTIONS

5/99/1765 Garden shed at Plot 21 Beaufort Place Development, Highfield Park.
NO OBJECTIONS

5/99/1766 Erection of rear conservatory at 10 Stanmore Close.
OBJECTIONS

1. This is a P shape composite conservatory made in wood, glass and brick. It is to cover 32.88 sq.m. The main building is 83.6 sq.m. so is getting near the 40% rule of thumb.
2. In principle there is no objection to a conservatory but the P section of the conservatory in this application extends to 5m.
3. Although these are large plots and the Council was asked to be sympathetic about permitted development rights, these applications are becoming so large that they now make an impact not only in the locality but on the neighbours amenity and the volume of developed land in this hospital site redevelopment.
4. This seems totally at odds with the need to restrict development rights projected in the brief for Highfield Park. The CDC needs to take a view on this issue.
5. Under Policy 13 this is an extension by size it impacts as an extension. Relaxing PD to allow sheds and conservatories on this site was not to enable additions of this size to be the norm.

6. PLANING (CONT.)

6. The Parish Council recommends refusal with a suggestion that a depth more sympathetic to the site would be acceptable in a resubmission.

5/99/1770TA Equipment cabin and antennae for Cellnet at land at Highfield Park Drive.
NO OBJECTIONS

b) Appeals and Enforcement Notices
There had been no notification of any appeals or enforcement notices issued since the last meeting.

c) Planning Decisions
The Clerk reported on the following planning decisions received since the last meeting.

5/99/1350 Two storey and single storey rear extension and front porch at 55 Highfield Lane.
APPROVED
5/99/1370 Single storey rear extension at 11 Meadway, Colney Heath
APPROVED

5/99/1536 Single storey rear extension at 57 Highfield Lane.
REJECTED

5/99/1545 Garden shed at 17 Stanmore Close.
APPROVED

5/99/1553 Garden shed at 18 Cairns Close.
APPROVED

7. OPEN SPACES

a) Colney Heath Common
i) Common Ranger's Report

Received the Common Ranger's report for September.
Cllrs. were concerned to learn that the footway along Coursers Road was overgrown.
RESOLVED to contact the CDC to get the vegetation cut back from the footway.
Cllrs. were concerned to receive a report that the builders working on the Village Hall were lighting bonfires on the Common.
RESOLVED to write to Grimwade Builders stressing that no bonfires should be lit on the Common and that any rubbish should be removed from the site. The lighting of bonfires was totally unacceptable and the workers had already been told, more than once, not to light fires on the Common.

Cllr. Brazier queried the progress of the request for Oakapple Landscape to cut back two Willows on the Common, following an inspection by the CDC Trees & Woodlands Officer.
The Clerk reported that she had sent a further copy of the Trees & Woodlands Officer's advice to Oakapple with a request to now carry out the work as Transco had not been able to cut back the trees.
RESOLVED that Cllr. Brazier contact Oakapple to request that the work be carried out as soon as possible.

7. OPEN SPACES (CONT.)

b) Recreational Areas

Received a letter from the Council's Solicitor regarding the proposed increase in annual rental for Boissy Park.
RESOLVED to reply to the Council's Solicitor thanking him for his comments and action taken in writing to the Solicitor acting for the owner of Boissy Park.

Received a quotation for fencing work at Sleepshyde Playground.
RESOLVED to accept the quotation.

The Clerk reported that, following a suggestion made by Cllr. Miss Thomas at the previous meeting, she had sent the specification for restoration work at Sleepshyde Pond, to Jeanette Easton at Hertfordshire Outdoors.
While the organisation was primarily concerned with educational projects, Ms. Easton had agreed to look at the pond provided the Council could establish an educational link.
The Clerk had spoken to Peter Jessop (Deputy Head at Colney Heath JMI) who was keen to base a summer term project on the restoration of the pond.

Received a letter and accompanying plans from HCC offering the Parish Council a 20-year lease for two areas at Smallford Playing Field
RESOLVED to accept the offer of a lease for the two areas and await further documentation from the HCC legal department.

The Clerk reported a complaint from the doctor's surgery in Hall Gardens that apple trees in Roestock Park were overhanging into the rear of their garden.
Mr. Paxton had quoted the sum of £130 to cut back the trees.
RESOLVED to accept the quotation.

The Clerk reported that she had written to David Webster's (Lighting Contractor) requesting that they meet her on site to provide a quote for the installation of a light in the car park at Roestock Park.
RESOLVED to contact Websters again to arrange a site meeting.
Cllr. Mrs. Defoe reported the broken cradle swing seat at Roestock.
RESOLVED to order a replacement seat.

The Clerk reported that the level of wood chip around the climbing frame at Sleepshyde was dangerously low.
RESOLVED to order extra wood chip for Sleepshyde as soon as possible.

c) High Street Recreation Ground

Received Cllr. Brazier's report on his recent meeting at the Football Club.
Cllrs. discussed the external condition of the Pavilion and the fact that the Football Club had not carried out the maintenance works specified in the Schedule of Dilapidation report produced by Rumball Sedgwick.
RESOLVED that the Council seek quotes for the application of two coats of Sadolin (to be purchased by the Council) to the exterior of the Pavilion.

Cllrs. were concerned about various items in the lease for the Pavilion which the Football Club were not adhering to i.e. no maintenance of building; over-playing pitches; sub-letting pitches; late payment of pitch fees etc.
RESOLVED to contact the Council's Solicitor for advice on how to deal with these matters.

7. OPEN SPACES (CONT.)

Received quotations for works required to extend the HSRG car park.
RESOLVED to await one further quotation before making a decision on the work.

d) Parish Warden's Report for September
Received the Parish Warden's report.

e) Community Park
Reported any matters relating to the Community Park.

f) Higfield
Received a report from the Trust representative.

8. HIGHWAYS

a) Public Transport & Highways

Cllrs. were concerned about potholes along parts of the High Street in Colney Heath.
RESOLVED to contact Graham Stephens (CDC) to report the holes.

b) Smallford Trail

There were no matters to discuss relating to the Smallford Trail.

c) Footpaths & Bridleways

Received Cllr. Brazier's report on footpaths in the parish.

9. COUNCIL OWNED (OR TRUSTEE) BUILDINGS

a) Village Hall

Cllr. Mrs. Jeffrey reported on progress with the building of the Village Hall extension.
The Village Hall Council had discussed the proposals for a homework club to be held in the extension and Cllr. Mrs. Jeffrey presented the paperwork to apply for New Opportunities

Funding for IT equipment.
The Village Hall Council was concerned about the proposal, which they felt could be detrimental to other users of the hall, and would require careful supervision and monitoring, by trained staff.
RESOLVED not to pursue the idea of a homework club at the Village Hall.

Cllr. Mrs. Jeffrey drew Cllrs. attention to debris remaining on the Common following the erection of a new wall and fence at no. 85 High Street, adjacent to the Village Hall.
RESOLVED to write to the resident of 85 High Street asking him to remove the remnants of his previous wall, cement, concrete, palate used for mixing cement and all other debris from the Common as soon as possible.

Cllr. Mrs. Jeffrey presented her report on parking on the Common to the rear of the cottages nos. 53 to 81 High Street.

Many new residents were unaware of the restrictions on parking and the need to apply to the Parish Council for a wayleave to access their property via the Common.
RESOLVED to consider the appropriate wording for a sign to be erected on the Common to the rear of the cottages, making it clear that the land was Colney Heath Common LNR and the Parish Council was not in a position to grant any parking permission but would grant a wayleave for vehicular access.

b) Charles Morris Hall

There was no report on any matters relating to the Hall.

10. OUTSIDE ORGANISATIONS

- a) CBTA
Report on recent meeting attended by Cllr. Brazier
b) CVS
CVS news - September 1999

- Invitation to community lunch on 27/10/99
St. Albans PCG Voluntary Sector Forum
c) Harpenden Town Council
Forum newsletter for September 1999
d) Herts. County Council
Admission Arrangements for Nursery & Reception Classes

- Hertfordshire's Local Transport Plan
e) Herts. & Middx Wildlife Trust
Wildlife Matters - Autumn 1999

- f) Highfield Park Trust
Autumn Newsletter

- g) London Green Belt Council
Minutes of meeting held on 11/8/99
Notes Issue 117

- h) NALC
Local Council Review - September 1999

- i) St. Albans City & District Council
Hatfield Aerodrome - Draft Supplementary Planning Guidance
j) St. Albans Festival 2000
Programme for Festival taking place between 1/7 and 23/7 2000

- k) Welwyn Hatfield District Council
Welwyn Hatfield District Plan Review - comments by 26/11/99

11. STAFF

There were no matters relating to Council staff.

12. ST. ALBANS CITY & DISTRICT COUNCIL COMMITTEES

- 15/9/99 Highways & Works Ctee.
20/9/99 Planning S/C South
22/9/99 St. Albans Festival & Millennium Ctee.
23/9/99 Community Services Ctee.
29/9/99 Joint Community Government Forum
30/9/99 District Plan Second Review
30/9/99 Equalities S/C

There being no further business the meeting closed at 10.15 p.m.

CHAIRMAN

DATE

COLNEY HEATH PARISH COUNCIL - STATEMENT OF ACCOUNTS

Oct99ACCC

October

ITEM	BUDGET	MONTHLY	PREDICTED	ACTUAL	UNDERSPEND
EXPENSE	EXPENSE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
TO DATE	TO DATE	TO DATE	TO DATE	TO DATE	TO DATE
ADMIN					
Salaries	19403	1485	9721	8749	972
Wages	18171	1512	9084	9700	-616
Office Accommodation	649	54	325	270	55
Copying	1020	65	510	210	300
Telephone	1000	258	500	468	32
Mileage	2178	135	1092	766	326
Subs. & Dons	651	0	207	80	127
Courses	105	0	54	0	54
Petty Cash	1080	0	540	400	140
Office Equipment	900	0	450	0	450
OPEN SPACES	45157	3509	22483	20643	1840
Grass Cutting	8487	683	6365	4097	2268
Common	425	0	213	641	-428
Br. y Park	925	0	881	0	881
Roestock Park	1225	1928	1006	2051	-1045
Community Park	425	0	211	0	211
Gloucester Playground	425	0	206	0	206
High Street	4238	0	851	2886	-2035
Sleepshyde Pgd. & Pond	2130	0	700	183	517
Tytenhanger Pgd.	425	410	206	533	-327
St. Marks Church	211	0	65	0	65
Dog Bins	718	53	352	369	-17
BUILDINGS	56350	17134	36350	35615	735
Village Hall	2793	0	400	30	370
Charles Morris Hall	0	0	0	0	0
Building Fund	0	0	0	0	0
Bus Shelters	1250	0	600	878	-278
Notice Boards	410	0	200	341	-141
Pavilion	500	0	0	0	0
MISCELLANEOUS	61303	17134	37550	36864	686
Chronicle	2424	606	1133	1212	-79
Miscellaneous	7449	0	2973	2819	154
Contingency	1000	0	0	0	0
TOTAL	136967	24323	75195	72298	2897
INCOME	11521	1342			
BALANCE 1998/99	76979.95	(GENERAL ACC. OF £102779.95			
PLUS UNDERSPEND	2897	LESS			
BALANCE 1999/00	79876.95	COMMON FUND £25800)			

Oct99ACC

PARISH COUNCIL ACCOUNTS
A) EMERGENCY PAYMENTS

£

R. Paxton - September grass contract	682.50
Wages Account - September	1103.43
C. Pluck - September salary & allowances	1278.42
	<u>3,064.35</u>

£

B) CURRENT ACCOUNTS

Inland Revenue - September	804.76
Darfen Durafencing - Roestock Park entrance gates & fence	1762.50
Kall Kwik - September account	64.61
BT - phone bill to 23/9/99	257.92
Wicksteed Leisure - swing bolts for Tyttenhanger	5.88
SDK Kilsyth - Dog waste service to 24/9/99	52.64
Neptune - litterbins for Roestock & Tyttenhanger	330.17
C. Pluck - reimbursement for seat for Tyttenhanger	239.20
Alabarian Press - Autumn Chronicle	606.00
R. C. Grimwades - 2nd certificate of payment	15396.47
P. Stockman - fees for Village Hall	1737.76
	<u>21,257.91</u>

£

BALANCES AT 11/10/99

Current Account	2,410.78
Business Reserve	30,810.85
Capital Reserve	91,730.71
Wages Account	355.31
Map - current account	84.50
Map - business reserve	678.57
Included in Capital Reserve Account:	£
Common Trust	25,800.00

MONIES RECEIVED AND BANKED SINCE 8.9.99

£

S. Lloyd - September tennis	30.00
Scout & Guide - rental of land at Roestock Park	50.00
D. Damianou - advert in Chronicle	45.00
CMS - Parish Paths Grant	1,000.00
Q. ey Heath Football Club - October rental	217.67
	<u>1,342.67</u>

CHARITY FOR CHARLES MORRIS FOR ALLOTMENTS ACCOUNT AT TYTTEHHANGER GREEN

BALANCES AT 11/10.99

£

Current Account	5.00
Business Reserve	6.12
Capital Reserve	4,116.99

COLNEY HEATH PARISH COUNCIL

CONFIDENTIAL

PART TWO OF THE MEETING HELD ON 13/10/99

1. MINUTES OF THE MEETING HELD ON 8/9/99

The Minutes of Part Two of the meeting held on 8/9/99 were taken as read, confirmed and signed as a true record.

2. MATTERS ARISING

The Chairman reported that Cllr. Fitch had offered his resignation from the Council with effect from 31/10/99.

RESOLVED to write to Cllr. Fitch, accepting his resignation, and thanking him for all his efforts while serving on the Parish Council.

The Chairman reported a letter of resignation from Cllr. Mrs. Mascoll, due to her work and other commitments.

RESOLVED to write to Cllr. Mrs. Mascoll, thanking her for all her efforts while serving on the Parish Council

The Clerk reported that she would contact the District Council to make the necessary arrangements for the two vacancies to be filled, either by bye-election or co-option.

CHAIRMAN

DATE

10/11/99
C. N. B. Mascoll