



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Highfield Park Visitor Centre
Hill End Lane, St Albans
Hertfordshire AL4 0RA
Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

20th August 2020

To Members of the Finance & Governance Committee,

Councillors Hilary Brazier, Kate Slaughter, Peter Cook and Russell Solts (Chairman).

You are summoned to attend the **Finance & Governance Committee** meeting of **Colney Heath Parish Council** that will be held virtually via Zoom on **Thursday 3rd September 2020 at 7.45pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to all councillors, the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

The public can join the meeting using the following link:

<https://us02web.zoom.us/j/83688838440?pwd=VVdLMEhTZGoyajFkdHppSjlqRUZKZz09>

Meeting ID – **836-8883-8440**

Password - **985555**

**PLEASE BE AWARE
THE MEETING WILL BE RECORDED
AND MAY BE LIVESTREAMED**

Lisa Chaplin LCGI PSLCC CPFA CiLCA

Clerk to Colney Heath Parish Council

CHPC operates under General Power of Competence

since adopted 16 May 2019 ref: 19/20-11

AGENDA

- FG-18 APOLOGIES & ANNOUNCEMENTS**
To receive and accept apologies for absence
- FG-19 DECLARATIONS OF INTEREST**
To review and note any declarations of interest
- FG-20 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions, or give evidence in respect of the business on the agenda or of this Committee for a maximum per item of 3 minutes.
- FG-21 MINUTES OF THE FINANCE COMMITTEE MEETING**
To confirm the minutes of the meeting 9th July 2020 presented to Full Council 23 July 2020 where all recommendations were approved item 38c.



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FG-22 RISK MANAGEMENT

To consider, review and recommend the following:

- a) Financial Management Risk Assessment 20/21
- b) Recommencing operation of the Community Bus
- c) Removal of assets from the Community Park
- d) Tyttenhanger Accessway instructions on works required
- e) Works to Sleafshyde Pond

FG-23 FIDELITY/INSURANCE CLAIM

To report update after meeting held 14 August 2020 with Sedgwick Loss Adjusters and discuss possible implications of recent research and the alleged ultra-vires payments to organisations and individuals

FG-24 LEGAL MATTERS

a) Roestock Hut

To review Planned Preventative Maintenance report and make recommendations to Council

b) Old Air Raid Shelter, Colney Heath

To discuss correspondence making recommendation to Council to seek recompense of costs incurred

c) Village Hall Parish Office

To review correspondence and recommendations for approval at Council and to review collection of incurred costs

FG-25 RFO REPORT

To note papers if available and verbal reports on matters including:

- a) To note the most recent budget report from the Council accounting system
- b) To note the timetable for budget discussion and approval to include Precept setting 21/22
- c) To discuss the recent introduction of Purchase Ledger to Omega
- d) Recreation Ground lease update
- e) An update on the progress of the Horseshoe Field report requested by Council
- f) Requirements regarding proposal to purchase strip of land at CMH

FG-26 QUESTIONS FROM THE PUBLIC

Time allowing and at the Chairman's discretion, members of the public may make representation or ask questions in respect of the business having been discussed by this Committee for a maximum per item of 3 minutes.

Due to the nature of the items to be discussed the Committee may, at any time resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.