



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Highfield Park Visitor Centre
Hill End Lane
St Albans AL4 0RA

Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

ENVIRONMENT COMMITTEE

TERMS OF REFERENCE

Premise

The purpose of this Committee is to focus on the environmental issues of the Council as detailed in the list of functions. All matters from this Committee will be noted by Full Council.

The meetings are open to all members.

Membership

For 2020/21 the members of this working party shall be Councillor Kevin Barnes, Councillor Hilary Brazier, Councillor Judy Mulronev and Councillor Kate Slaughter. The Chairman of the Committee was resolved to be Councillor Kate Slaughter. These terms of reference were presented to Full Council on Thursday 14th May 2020 and subject to addition of an appendix to include budgetary control were agreed and adopted.

Functions

The committee will be responsible for:

1. Oversee the management of parks, open spaces, gardens and play areas under the control of the Council.
2. Exercise the Council's powers to acquire maintain, provide, contribute towards expenses of burial grounds, cemeteries, monuments and memorials.
3. Provide and maintain notice boards, bus shelters, litter bins, street furniture, salt bins, dog waste bins, security bollards gates and stiles also signs, coal posts & the village pump.
4. Recommend and review all matters relating to leases, wayleaves and byelaws in the Council's parks and open spaces. To include marking, maintaining boundaries where appropriate.
5. Respond, on behalf of the Council, to consultation documents relevant to the activities of the Council.
6. To exercise recommendations to the management of health and safety issues in respect of all the services of this Committee.



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Highfield Park Visitor Centre
Hill End Lane
St Albans AL4 0RA

Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

7. To consider, determine and recommend any new contracts and any renewals of existing contracts under the jurisdiction of this Committee.
8. To consider and make recommendations to the Council estimates of income and expenditure for each financial year in respect of all the services of this Committee no later than 30th November each year.
9. To recommend the level of charges for facilities in respect of all the services of this Committee and to control the collection of revenues thereof.
10. Annually review its inventory of land and assets.
11. To purchase (with Council's approval) and maintain such vehicles and equipment as may be required to carry out the Council's duties in connection with the facilities under the control of the Committee.
14. Review and promote community engagement and development and encourage volunteering.
15. Establish Sub-Committees to progress/deliver specific projects.
16. Keep under review the need for additional community facilities, events or services or develop plans accordingly.
17. To liaise with stakeholders e.g. CPRE, Natural England, HMWT, SADC, HCC.
18. Monitor and review Environment Work Plan/Task List.

**COLNEY HEATH PARISH COUNCIL
CLERK TO THE COUNCIL**

DATE 14 MAY 2020