



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA
Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

28th September 2020

**RE: Request under the Freedom of Information Act 2000
Colney Heath Parish Council information regarding Councillor resignation
Colney Heath Ward, confirmation of by-election Colney Heath Ward, and
inspection of CHPC accounts 19/20**

I am replying to you in response to your email received 28th September 2020 which has been treated as a Freedom of Information request. This would usually be confirmed as requiring response within 20 working days so a response would usually be required by Monday 26th October 2020, however due to the request to view the parish council accounts 19/20 and as that deadline is approaching I have responded within that required timescale to fulfil the request.

The questions you asked are addressed with responses as follows:

Your request:

Can you tell me which councillor resigned in order to make the vacancy, and what their reason was for resigning?

Our response:

Councillor Louise Jones resigned from her role as a Colney Heath Ward Councillor on 25th August 2020 citing personal reasons.

Your request:

Will there be an election to fill the vacancy, if so when?

Our response:

There will be a by-election and unless amended by the District Council it will be held on Thursday 6th May 2021, the official notification of this is attached to this response for your information, the notice is also available on noticeboards, the Parish Council website and social media channels.

Your request:

I would like to inspect the Parish Council's accounts; how do I do that?

Our response:

The accounts can be viewed by booking a viewing slot and attending the Highfield Park Parish Office.



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The accounts viewing slots remaining for the 19/20 electors' rights period are as follows:

2nd October 10am-3pm

8th October 10am-3pm

9th October 10am-3pm

All dates and times offered are subject to availability of the room which is used for multiple activities and which will require to be booked. Therefore, please provide as wide a selection of times and dates as possible. Social distancing is in place and you will be required to bring a face covering to be worn when on site.

I hope this successfully answers your questions and gives you the information you require. If you could please confirm the date and time you wish to view the accounts this will be arranged and confirmed.

Yours sincerely,

Lisa Chaplin LCGI PSLCC CPFA CiLCA
Clerk to the Council
For and on behalf of
Colney Heath Parish Council