



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Highfield Park Visitor Centre
Hill End Lane, St Albans
Hertfordshire AL4 0RA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

27th November 2020

To Members of the HR Committee,

Councillors Chris Brazier, Judy Mulroney, and Russell Solts (Chairman).

You are summoned to attend the **HR Committee** meeting of **Colney Heath Parish Council** that will be held virtually via Zoom on **Thursday 3rd December 2020 at 7pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to all councillors, the press and public unless the Council do otherwise **RESOLVE** to enter private session where members of the public & press are excluded.

The public can join the meeting using the following link:

<https://us02web.zoom.us/j/83139389747?pwd=QXQg5V21tQzA0VS9TMFhybmc3TGRRnZz09>

Meeting ID – **831-3938-9747**

Password - **416072**

**PLEASE BE AWARE
THE MEETING WILL BE RECORDED
AND MAY BE LIVESTREAMED**

Lisa Chaplin LCGI PSLCC CPFA CiLCA
Clerk to Colney Heath Parish Council
*CHPC operates under General Power of Competence
since adopted 16 May 2019 ref: 19/20-11*

AGENDA

- HR-15 APOLOGIES & ANNOUNCEMENTS**
To receive and accept apologies for absence
- HR-16 DECLARATIONS OF INTEREST**
To confirm no changes since the last Council/Committee meeting
To review and note any declarations of interest
- HR-17 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions, or give evidence in respect of the business on the agenda or of this Committee for a maximum per item of 3 minutes.
- HR-18 MINUTES OF THE PREVIOUS HR COMMITTEE MEETING**
To confirm the minutes of the meeting 3 September 2020 which were presented to Full Council as item 55 (24/09/2020) with all recommendations approved.



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HR-19

APPRAISAL ARRANGEMENTS 2020/21

To confirm appraisal arrangements for year end March 2021

HR-20

CLERK REPORT ON STAFF MATTERS

To receive a verbal report from the Clerk to include staffing matters which the Clerk would like noted or recorded formally with the HR Committee

Due to the nature of the items to be discussed the Committee may, at any time resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.