



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Summons issued – 5th March 2021

To Members of the Parish Council,

Councillors, Kevin Barnes, Chris Brazier, Hilary Brazier, Peter Cook, Judy Mulroney, Kate Slaughter, Russell Solts & Natalie West (one vacancy)

You are summoned to attend an Emergency Full Council meeting of **Colney Heath Parish Council** that will be held virtually via Zoom on **Thursday 11th March 2021 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise **RESOLVE** to enter private session where members of the public & press are excluded.

To join the meeting please click on the link below or use the meeting ID and password. To join by telephone please call the Parish Office on 01727 825314 for details:

<https://zoom.us/j/97013455006?pwd=YjVlOTBjUHJBTG5JTTFHOEZAaWFc5dz09>

Meeting ID – **970-1345-5006**

Password – **EGM11MAR**

**PLEASE BE AWARE
THE MEETING WILL BE RECORDED
AND MAY BE LIVESTREAMED**

Lisa Chaplin LCGI PSLCC CPFA CiLCA

Clerk to Colney Heath Parish Council

CHPC operates under General Power of Competence

since adopted 16 May 2019 ref: 19/20-11

AGENDA

20/21-118 APOLOGIES & ANNOUNCEMENTS

To receive and accept apologies for absence

20/21-119 DECLARATIONS OF INTEREST

a) To receive declarations of interest from members regarding this agenda – guidance for councillors can be viewed at the following link:

<https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/02/CHPC-Dec-of-interest-Flowchart-Feb-2021.pdf>

b) Councillors to reaffirm that their registered declarations of interest are up to date as of this meeting. To view current declarations, use link -

<https://www.colneyheathparishcouncil.gov.uk/councillors/>

20/21-120 QUESTIONS FROM THE PUBLIC

Members of the public may make representation, ask questions, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. For further guidance on public participation use link -

<https://www.colneyheathparishcouncil.gov.uk/public-participation/>



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20/21-121 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL

To accept, amend if required and approve the minutes of the Full Meeting of the Parish Council held on Thursday 25 February 2021. To view the draft minutes being reviewed use link –

<https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/02/CHPC-Summons-Agenda-25-February-2021-1-2.pdf>

20/21-122 TYTTENHANGER ACCESSWAY

To consider the following submitted motion which has been duly proposed, seconded and signed by two councillors:

- a) To issue a letter before action – final warning
- b) To delegate authority to the Clerk to issue a high court injunction if the agreement non-compliance continues and a budget of £500 only is allocated to costs in this matter.
- c) All costs in the matter are claimed against the adjacent landowner
- d) The Parish Council expedites the installation of the height barrier or similar arrangement to ensure the adjacent landowner complies with the agreement at all times.

20/21-123 COUNTY COURT MONEY CLAIM

To review and to agree the following:

- a) To note defences filed
- b) To confirm intention to mediate as required by directions questionnaire
- c) To delegate authority to the Clerk to complete court documentation as required

20/21-124 COLNEY HEATH VILLAGE PARISH OFFICE

To review correspondence received 5 March 2021:

- a) To note correspondence received
- b) To delegate authority to the Clerk to complete documentation and appropriate court papers as required
- c) To instruct the Clerk in further required action in this matter and assign an appropriate budget amount.

20/21-123 QUESTIONS FROM THE PUBLIC

Time permitting members of the public may ask questions in respect of any of the business discussed during the meeting or for future discussion and debate.

The Council may at any time resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.