



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
 Highfield Park Visitor Centre
 Hill End Lane
 St Albans AL4 0RA

Village Office
 83 High Street
 Colney Heath
 Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

**MINUTES OF THE COLNEY HEATH PARISH COUNCIL
 ENVIRONMENT COMMITTEE MEETING
 HELD AT THE ATRIUM, HIGHFIELD PARK TRUST VISIT CENTRE
 WEDNESDAY 30 JUNE 2021, 7.00pm**

Members in attendance	
Cllr K Barnes (Highfield Ward) Cllr J Mulroney (Highfield Ward) Cllr K Slaughter (Chairman) (Colney Heath Ward)	Assistant to the Clerk, Ms S Walsh-Havens

Other attendees No members of the public attending the meeting.

EC-01	APOLOGIES & ANNOUNCEMENTS Apologies received from Cllr H Brazier (illness) were noted and accepted.
EC-02	DECLARATIONS OF INTEREST a) Nothing in advance raised with the Clerk. b) None received or noted c) None received or noted d) None received or noted
EC-03	QUESTIONS FROM THE PUBLIC <i>7.02pm Standing Orders were suspended so members of the public could ask questions/make statements to the Council.</i> There were no questions as no members of the public attended. <i>7.03pm Standing Orders were resumed.</i>
EC-04	MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL Minutes of 14 April 2021 – The meeting minutes, which had previously been presented to Full Council on 22 April 2021, were circulated with papers and the Chairman asked for any comments as to their accuracy, there were none. Therefore, the minutes were duly proposed and seconded and unanimously RESOLVED by a show of hands to be a true and accurate reflection of the meeting. The minutes were signed by the Chairman Cllr Slaughter.
EC-05	STRATEGIC MANAGEMENT OF THE WARREN The options were discussed and a proposal to accept the quote for professional removal of the scrub from The Warren/Furze Field and areas of the Common, and for cutting back of vegetation by the Colne River totalling £2784.00 was duly proposed, seconded and unanimously RESOLVED by a show of hands. ACTION: ATTC
EC-06	CLIMATE EMERGENCY POLICY & ACTION PLAN Members discussed the Policy and Action Plan and the following were given as ideas for inclusion: <ul style="list-style-type: none"> • Tree planting initiative • Opposing development on Green Belt land • On-going work with HPT to protect farm land



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	<ul style="list-style-type: none"> • Improvements to village access to A414 has led to lower emissions due to less standing traffic • Campaigning for zoom meetings <p>It was agreed that this item will remain as a Standing Item on the agenda, and Councillors would carry out their own research and bring ideas for inclusion on an Action Plan to Committee.</p> <p style="text-align: right;">ACTION: All Committee Members</p>
<p>EC-07</p>	<p>TREE SURVEY</p> <p>It was duly proposed, seconded and unanimously RESOLVED to instruct the ATTC to get costings for all tree works listed amber in the survey.</p> <p style="text-align: right;">ACTION: ATTC</p>
<p>EC-08</p>	<p>REVIEW OF ENVIRONMENT COMMITTEE TASK LIST</p> <p>The Chairman reviewed a number of items on the action list:</p> <ul style="list-style-type: none"> • Bylaw Signs for CH Common The artwork for the signs was approved, with the new logo and telephone number added and it was duly proposed, seconded, and unanimously RESOLVED to purchase 4 signs, to be installed at various entry points to CH Common. • Warren Farm Track Gate Installation Following further incidents of fly tipping, it was duly proposed, seconded, and unanimously RESOLVED to lock the gates with padlock accessible to emergency services. • Fairy Doors It was duly proposed, seconded, and unanimously RESOLVED to proceed with installation of fairy doors, taking Tree Survey into account. Cllr West to be asked if she would like to be involved, as the project was originally her idea. • Wooden Play Equipment Suggestion to put large piece of wooden play equipment on CH Common discussed - thought not to be appropriate for the Common but might be a possibility for a future play area. • Bollards Request from resident horse rider to widen gap between bollards at entry to CH Common near WFT discussed. It was duly proposed, seconded, and unanimously RESOLVED that ATTC liaise with Common Ranger and resident about gap width and cost work. • Play Area Inspections All play inspections carried out and works quoted are being carried out (delays in obtaining some parts due to Covid). Tyttenhanger repairs include patch repair to damaged matting beneath swing and removal of anti-bird device at total cost of £237.18. Roestock Park requires work to MUGA, rotor play and dish roundabouts and junior multiplay at a cost of £517.70. Sleepshyde requires work to cradle and flat swings, activity trail and junior multiplay at a cost of £849.16. Emergency repair to see-saw and surfacing at a cost of £2049.28 has been carried out. Members noted comment in the inspection report that signage at play areas should contain contact information for CHPC and instructed ATTC to cost new signs to allow evaluation of replacing immediately. <p style="text-align: right;">ACTIONS: ATTC</p>



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	<ul style="list-style-type: none"> • Tree Planting After discussion about suitable Council-owned sites, members concluded that the Chairman and ATTC would visit Roestock Park with a view to assessing site for cherry tree planting. <p style="text-align: right;">ACTION: Chairman/ATTC</p> • Planters Members discussed ideas for decorating planters and agreed to let Brownies proceed with their own ideas, as long as they were colourful and inoffensive. • Bus Shelter Repair Tyttenhanger Members thanked the volunteers who removed the broken glass from the bus shelter. • Beating of the Bounds Chairman reported event attended by 2 Cllrs, the Common Ranger and possibly 10 members of the public. • Spring Clean Members expressed disappointment that event had been cancelled due to lack of response from residents. • Rock Around the Common Members felt this had been a successful event enjoyed by many young residents. • Noticeboards Possible locations for new noticeboards in other areas of the Parish discussed. Chairman to contact ex Councillor and resident for ideas on locations in Sleepshyde/Smallford. <p style="text-align: right;">ACTION: Chairman</p>
<p>EC-09</p>	<p>BENCH ON CH COMMON A proposal to accept the offer of a financial gift from a resident towards the purchase of a new bench on CH Common was duly proposed, seconded and unanimously RESOLVED. ATTC was instructed to send an official thank you and offer public recognition of the gift. <p style="text-align: right;">ACTION: ATTC</p> </p>
<p>EC-10</p>	<p>MATTERS RAISED BY THE CLERK a) It was proposed, seconded and unanimously RESOLVED to approve the quote for an immediate one-off cut of the grass around Roestock Park Hut but to take a view over the coming months on whether to include the area in the Grass Cutting Contract for regular cutting. <p style="text-align: right;">ACTION: ATTC</p> b) It was proposed, seconded and unanimously RESOLVED to approve the request from a resident to place a name plate on the bench at Firwood Crescent. <p style="text-align: right;">ACTION: ATTC</p> c) Item covered under EC-05.</p>
<p>EC-11</p>	<p>QUESTIONS FROM THE PUBLIC <i>8.21pm Standing Orders were again suspended so members of the public could ask questions/make statements to the Council on any business that had been discussed. All attendees were unmuted, and the Chairman asked for any questions.</i> There were no questions as no members of the public attended. <i>8.22pm Standing Orders were resumed.</i></p>



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Meeting closed at 8.22pm

S Walsh-Havens, Assistant to the Clerk/Clerk to the Env. Committee

Drafted 05/07/2021

For approval by Council 22/07/2021

Approval by Committee 29/09/2021