



# COLNEY HEATH PARISH COUNCIL

Highfield Park Office  
Highfield Park Visitor Centre  
Hill End Lane, St Albans  
Hertfordshire AL4 0RA  
Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office  
83 High Street  
Colney Heath  
Hertfordshire AL4 0NS

## ***Summons issued – 16<sup>th</sup> September 2021***

To Members of the Environment Committee,

Councillors Kevin Barnes, Hilary Brazier, Judy Mulrone, and Kate Slaughter (Chairman).

You are summoned to attend the **Environment Committee** meeting of **Colney Heath Parish Council** that will be held in **Highfield Park Trust Atrium, Highfield Park Trust Visitor Centre, Hill End Lane, St Albans AL4 0RA** on **Wednesday 29<sup>th</sup> September 2021 at 7pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise **RESOLVE** to enter private session where members of the public & press are excluded.

***Lisa Chaplin LCGI PSLCC CPFA CiLCA  
Clerk to Colney Heath Parish Council***

**THE MEETING WILL BE  
AUDIO RECORDED BY  
THE COMMITTEE CLERK\***

## **AGENDA**

**2021/22**

**EC-12**

### **APOLOGIES & ANNOUNCEMENTS**

To receive and accept apologies for absence.

**EC-13**

### **DECLARATIONS OF INTEREST**

a) To receive declarations of interest from members regarding this agenda - guidance for councillors

<https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/02/CHPC-Dec-of-interest-Flowchart-Feb-2021.pdf>

b) Councillors to reaffirm that their registered declarations of interest are up to date as of this meeting and no amendments have been made since the last meeting of this Council. To view current declarations, use link -

<https://www.colneyheathparishcouncil.gov.uk/councillors/>

c) To receive written requests for dispensations for declarable interests; and

d) To grant any requests for dispensation as appropriate

**EC-14**

### **QUESTIONS FROM THE PUBLIC**

Members of the public may make representation, ask questions, or give evidence in respect of the business on the agenda or of this Committee for a maximum per item of 3 minutes.



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## EC-15 MINUTES OF THE ENVIRONMENT COMMITTEE MEETING

To accept and sign the minutes of the meeting 30<sup>th</sup> June 2021 accepted by Full Council 22/07/2021. To view minutes, use link -  
<https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/07/CHPC-Environment-Minutes-30-June-2021.pdf>

## EC-16 CLIMATE EMERGENCY POLICY & ACTION PLAN

To review draft Action Plan. To view the document, use link –  
<https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.colneyheathparishcouncil.gov.uk%2Fwp-content%2Fuploads%2F2021%2F09%2FClimate-Emergency-Action-Plan-Draft.docx&wdOrigin=BROWSELINK>

## EC-17 REVIEW OF ENVIRONMENT COMMITTEE TASK LIST

To note the updated task list and discuss any matters to be added or not reviewed separately. To view the document, use link –  
<https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.colneyheathparishcouncil.gov.uk%2Fwp-content%2Fuploads%2F2021%2F09%2FEnvironment-Task-List.xlsx&wdOrigin=BROWSELINK>

New items for discussion and decision include:

- Approve cost & new sign for Tyttenhanger accessway
- Address resident complaint about state of bus shelter in Hall Gardens

## EC-18 PARISH ADMIN / MATTERS RAISED BY THE CLERK

- a) Tree Survey – action taken
- b) Meeting with Wildlife Trust's People & Wildlife Officer (Wilder St Albans)
- c) Review of the donated bench location on Colney Heath Common

## EC-19 QUESTIONS FROM THE PUBLIC

Time permitting members of the public may ask questions in respect of any of the business discussed during the meeting.

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

\*Phone and other equipment may be used to film, audio record, tweet, or blog from this meeting by an individual Council member or a member of the press or public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.

You are kindly requested to inform the Chairman or Clerk if you are or intend to record a meeting using any method.

The Parish Council take no responsibility for any recordings taken by individual Councillors, the press, or members of the public. The owners of recordings should be contacted directly should an individual wish to exercise their right to be forgotten from any privately taken or owned recordings.