



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
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 Hill End Lane
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**MINUTES OF THE COLNEY HEATH PARISH COUNCIL
 ENVIRONMENT COMMITTEE MEETING
 HELD AT THE ATRIUM, HIGHFIELD PARK TRUST VISIT CENTRE
 WEDNESDAY 29 SEPTEMBER 2021, 7.00pm**

Members in attendance	
Cllr H Brazier (Hill End Ward) Cllr J Mulroney (Highfield Ward) Cllr K Slaughter (Chairman) (Colney Heath Ward)	Assistant to the Clerk, Ms S Walsh-Havens
Other attendees Clerk of the Council, Ms L Chaplin, and 1 member of the public	

EC-12	APOLOGIES & ANNOUNCEMENTS Apologies received from Cllr K Barnes (illness) were noted and accepted.
EC-13	DECLARATIONS OF INTEREST a) Nothing in advance raised with the Clerk. b) None received or noted c) None received or noted d) None received or noted
EC-14	QUESTIONS FROM THE PUBLIC <i>7.01pm Standing Orders were suspended so members of the public could ask questions/make statements to the Council.</i> A member of the public thanked the Council for work to repair play equipment and hedge trimming at Tyttenhanger Play Area. A question was also asked regarding the cutting back of trees in the area and clearance of shrub on the accessway. <i>7.03pm Standing Orders were resumed.</i>
EC-15	MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL Minutes of 30 June 2021 – The meeting minutes, which had previously been presented to Full Council on 22 July 2021, were circulated with papers and the Chairman asked for any comments as to their accuracy, there were none. Therefore, the minutes were duly proposed and seconded and unanimously RESOLVED by a show of hands to be a true and accurate reflection of the meeting. The minutes were signed by the Chairman Cllr Slaughter.
EC-16	CLIMATE EMERGENCY POLICY & ACTION PLAN Members discussed the draft Action Plan. Cllr Slaughter asked that the wording be changed from reference to “trees” to reference to “trees and hedges”. With this change, it was unanimously RESOLVED to accept the document. ACTION: ATTC It was agreed that this item will remain as a Standing Item on the agenda, and Councillors would carry out their own research and bring ideas for inclusion on an Action Plan to Committee. ACTION: All Committee Members



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<p>EC-17</p>	<p>REVIEW OF ENVIRONMENT COMMITTEE TASK LIST</p> <p>The Chairman reviewed a number of items on the action list:</p> <ul style="list-style-type: none"> • Posts for the CH Common This issue has been resolved and would be removed from the task list. • Flooding on CH Common Still no response from EA despite several requests; ATTC to keep chasing. • Bylaw Boards on CH Common The 3 new signs have been installed; item to be removed from task list. • Warren Farm Track Gate Installation Clerk advised that new landowners had so far refused to give permission to lock the gates, but discussions were ongoing. • Fairy Doors The doors have been installed; item to be removed from task list. • Height Restrictor/Gates at Tyttenhanger Accessway These have been installed; item to be removed from task list. • New Signage The artwork for the “Tyttenhanger Open Space” sign was approved and it was unanimously RESOLVED to purchase one sign and post to be installed near the salt bin at Tyttenhanger Accessway. <b style="text-align: right;">ACTION: ATTC • Hedging at Tyttenhanger Play Area Before approving any additional works to trees/hedging directly behind the swings a discussion would be had with the Charles Morris Hall Committee regarding the kitchen extension and the impact on access to the field. <b style="text-align: right;">ACTION: ATTC • Recreation Ground Play Area This will be removed w/c 4th October 2021. • Tree Planting The Chairman advised Members that she would present a report to Full Council on a resident-led project to plant hedging at Roestock Park and the High Street Recreation Ground. <b style="text-align: right;">ACTION: Chairman Members discussed the issue of the recent approved tree works leaving an unfortunate gap in the hedge at the back corner of Roestock Park, which could mistakenly be viewed as access to the new Bullens Lane housing. It was unanimously RESOLVED to purchase and plant a new cherry tree and/or hedging to infill the area as a matter of urgency. <b style="text-align: right;">ACTION: ATTC • PSPOs The consultation period ended and there have been no completed forms returned by members of the public, so no further action can be taken by Council. To address the issue of dog mess on CH Common, it was unanimously RESOLVED to purchase two “Poo Bag Stations” to be sited at the Church Lane and Warren Farm Track entrances. <b style="text-align: right;">ACTION: ATTC • Planters No progress on the work by the Brownies.
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	<ul style="list-style-type: none"> • Bus Shelter Maintenance It was agreed by Members that the bus shelter in Hall Gardens which had been reported to the Council was, like many others in the Parish, in poor condition. However, it was not considered dangerous and, while the resident concern was appreciated, a replacement shelter was not considered a priority. A reply would be sent to the resident. <p style="text-align: right;">ACTION: ATTC</p> • Noticeboard for Smallford After discussion, it was agreed that there is currently no suitable Council-owned land available on which to install a noticeboard. Cllr Slaughter to email the resident who originally raised the issue for their suggestion on site. <p style="text-align: right;">ACTION: Chairman</p>
<p>EC-18</p>	<p>PARISH ADMIN / MATTERS RAISED BY THE CLERK</p> <p>a) ATTC confirmed that all “amber” works on the tree survey had been approved by FCM and were currently being undertaken.</p> <p>b) Following the meeting with the Wildlife Trust’s People & Wildlife Officer, attended by Cllr Slaughter, the ATTC and the Common Ranger, a follow-up visit to CH Common was taking place today (Officer and Common Ranger attending). Officer will be asked for an article for the next newsletter. <p style="text-align: right;">ACTION: ATTC</p> <p>c) After discussion about the location of the new bench and the cost of re-siting, it was RESOLVED (by 2 votes in favour, one against) to leave the bench in situ. In future, the location of any new benches would be more carefully reviewed in advance of installation. The purchase of a plaque for the bench reading “Paws for Thought” was approved. <p style="text-align: right;">ACTION: ATTC</p> <p>d) Cllr Brazier raised the issue of rabbits encroaching gardens in Park Lane. Clerk advised this matter had been investigated and a full report was due to be reported on at the FCM in October.</p> </p></p>
<p>EC-19</p>	<p>QUESTIONS FROM THE PUBLIC</p> <p><i>8.02pm Standing Orders were again suspended so members of the public could ask questions/make statements to the Council on any business that had been discussed. All attendees were unmuted, and the Chairman asked for any questions.</i></p> <p>A question was asked about the installation of a footpath sign at the Tyttenhanger Accessway. In response, it was confirmed that it is not a designated footpath so HCC will not install a sign.</p> <p><i>8.08pm Standing Orders were resumed.</i></p>

Meeting closed at 8.08pm

S Walsh-Havens, Assistant to the Clerk/Clerk to the Env. Committee
 Drafted 04/10/2021

Signed by
 Chairman, Councillor Kate Slaughter