

COLNEY HEATH PARISH COUNCIL

- ✉ **Postal Address:** Highfield Park Visitor Centre, Hill End Lane AL4 0RA
☎ **Telephone:** (01727) 825 314
💻 **Website:** <https://colneyheathparishcouncil.gov.uk>
✉ **E-mail:** clerk@colneyheathparishcouncil.gov.uk



Summons issued – 19th November 2021

To Members of the Parish Council,

Councillors, Kevin Barnes, Hilary Brazier, Tony Burns, Peter Cook, Jane Llewelin, Judy Mulrone, Graeme Shaw, Kate Slaughter, Russell Solts.

You are summoned to attend the meeting of **Colney Heath Parish Council** that will be held in the Main Hall, Colney Heath School, High Street AL4 0NP on **Thursday 25th November 2021 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise **RESOLVE** to enter private session where members of the public & press are excluded. Papers for the meeting are shown within the agenda via links to the Parish Council website. When you see the words 'use link' click on the underlined part of the agenda this will open the relevant background provided. Papers can also be viewed as a numbered list under the meeting date at the following link - <https://www.colneyheathparishcouncil.gov.uk/full-council-meeting-papers/>

Lisa Chaplin LCGI PSLCC CPFA CiLCA
Clerk to Colney Heath Parish Council
CHPC operates under General Power of Competence since adopted 16 May 2019 ref: 19/20-11

**PLEASE BE AWARE
THIS MEETING WILL BE RECORDED
BY THE COUNCIL AND POSSIBLY
THIRD PARTIES**



AGENDA

21/22-66 APOLOGIES & ANNOUNCEMENTS

To receive and accept apologies for absence

21/22-67 DECLARATIONS OF INTEREST

- To receive declarations of interest from members regarding this agenda – guidance for councillors can be viewed at the following link:
<https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/02/CHPC-Dec-of-interest-Flowchart-Feb-2021.pdf>
- Councillors to reaffirm that their registered declarations of interest are up to date as of this meeting. To view current declarations, use link - <https://www.colneyheathparishcouncil.gov.uk/councillors/>
- To receive written requests for dispensations for declarable interests; and
- To grant any requests for dispensation as appropriate

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21/22-68 QUESTIONS FROM THE PUBLIC

Members of the public may make representation, ask questions, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. For further guidance on public participation use link - <https://www.colneyheathparishcouncil.gov.uk/public-participation/>

21/22-69 MINUTES OF PREVIOUS MEETING OF THE PARISH COUNCIL

To note and approve meeting minutes for the Council meeting held 21st October 2021. To view the minutes, use this link – <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/11/DRAFT-CHPC-Minutes-21-October-2021.pdf>

FINANCE, AUDIT & GOVERNANCE

21/22-70 FINANCE

- a) To approve payments for Month 8 (November 2021) payments to be made by BACS 26 November 2021. To view draft Month 8 payment schedule use link – <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/11/Item-70a-November-Payment-Sheet.pdf>
- b) Community Grant Applications 2021/22
To review the applications received for an award in the second round. To view the grant application report, use link – <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/11/Item-70b-Grant-Applications-report-2nd-round-November-2021.pdf>
- c) To review and approve the new policy requested at the last Council meeting, Public Questions at Meeting Policy, to view the draft policy please use link - <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/11/Item-70c-CHPC-Public-Questions-at-Meeting-Policy-Nov-2021.pdf>
- d) To review and approve the Habitual and Vexatious Correspondence to view the draft policy please use link - <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/11/Item-70d-Habitual-and-Vexatious-Comp-Policy-Nov-2021.pdf>
- e) To receive and note the Terms of Reference for the St Albans & District Community Governance Review and amended timetable, to view the document provided please use link - https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/11/Item-70e-Terms-of-Reference_St-Albans-City-District_Community-Governance-Review.pdf

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PARISH ADMINISTRATION

- d) Queens Platinum Jubilee, Council to confirm budget and their requirements for an event or commemorative item for electorate
- e) To note other matters the Clerk would like to report to Council that do not require a decision and for any Council questions to the Clerk.

21/22-75 REPORTS REPRESENTATIVES ON OUTSIDE BODIES

To note written reports received or receive verbal reports:

- a) Highfield Park Trust
- b) Police Liaison Group

21/22-76 QUESTIONS FROM THE PUBLIC

Time permitting members of the public may ask questions in respect of any of the business discussed or for items to be raised for future debate.

The Council may at any time resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.