

COLNEY HEATH PARISH COUNCIL

 Address: Highfield Park Visitor Centre, Hill End Lane AL4 0RA
 Telephone: (01727) 825 314
 Website: <https://colneyheathparishcouncil.gov.uk>
 E-mail: clerk@colneyheathparishcouncil.gov.uk



MINUTES OF COLNEY HEATH PARISH COUNCIL MEETING HELD AT COLNEY HEATH SCHOOL ON THURSDAY 21 OCTOBER 2021, 7.30pm

Members in attendance	
Cllr H Brazier (Hill End Ward) Cllr T Burns (Colney Heath Ward) Cllr P Cook (Chairman) (Highfield Ward) Cllr J Llewellyn (Colney Heath Ward) Cllr J Mulroney (Highfield Ward)	Cllr G Shaw (Colney Heath Ward) Cllr K Slaughter (Colney Heath Ward) Cllr R Solts (Highfield Ward) Clerk of the Council, Ms. L. Chaplin
Other attendees	
15 members of the public	
21/22-55	APOLOGIES & ANNOUNCEMENTS No apologies were received or noted. It was confirmed that that two councillors and one member of the public were audio recording the meeting. The Chairman welcomed Councillor Burns to his first Full Council meeting.
21/22-56	DECLARATIONS OF INTEREST a) The Clerk notes that the declaration of interest guidance sheet was issued to each councillor in attendance in hard copy prior to the start of this meeting. There were no further declarations noted. b) All councillors in attendance confirmed by a show of hands that the published declarations were correct and up to date. c) None received or noted d) None requested
21/22-57	QUESTIONS FROM THE PUBLIC 7.32pm <i>Standing Orders were suspended so members of the public could ask questions/make statements to the Council.</i> There were no questions or statements made. 7.33pm <i>Standing Orders were resumed.</i>
21/22-58	MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL Minutes of the Parish Council Meeting held 24 th September 2021 were noted as circulated and taken as read. Chairman asked for any comments as to their accuracy, there were comments noted on recordings and answers to public participation questions and a potential policy was suggested. There was removal of the 2 nd and on page 526 and subject to this amendment made by hand, the minutes were duly proposed, seconded, and RESOLVED to be a true and accurate record of the meeting. The minutes were signed by the Chairman Councillor Cook for posting on the parish website.
	<u>FINANCE, AUDIT & GOVERNANCE</u>
21/22-59	FINANCE a) To retrospectively approve payment Month 5 (August 2021) There was a question as the cost of backups on the computers and the cost of the removal company. The unity banking process was explained to Cllr Shaw who was asked if he would like to be added as an invoice approver or bank signatory, the offer was declined. It was confirmed that Councillors Slaughter and Mulroney signed off the payments and the bank reconciliations for September 2021. There was a

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	minor change to the circulated payment sheet of 0.09p highlighted by Cllr Slaughter. The payments to be made for September 2021 in the amended amount of £25,717.17 were duly proposed, seconded, and unanimously RESOLVED by a show of hands. Motion carried. b) Finance & Governance Committee meeting minutes Minutes of the Finance & Governance meeting held 7th October 2021 were noted and accepted by Council as circulated. c) Draft Budget & Precept Recommendation The draft budget with changes as recommended by the Finance & Governance Committee held 7th October was noted as circulated. The motion to accept the budget for 2022/23 and the recommendation to increase the Parish Council Precept demand by 2.5% with an expected income of £199,892.55 was duly proposed, seconded, and unanimously RESOLVED by a show of hands. Motion carried. d) Updates on grant funding Council were updated noting the successful applications on the following projects: • Speed Indicator devices for Colney Heath village, two speed indicator devices (SIDs) were applied for through Police & Commissioner Funding, this funding has been awarded and the locations will now have a suitability check performed on them and Hertfordshire County Council will install – locations are outside of Colney Heath School in the High Street and on Tollgate Road. • Queens Green Canopy 2022, £350 of funding has been secured providing receipts are sent. This will be for hedging works in Roestock Park and Colney Heath Recreation Ground • Locality funding for Parish Wilding Project, an agreement for £1,000 for this project from County Councillor Hale, this will be applied to the Common and the new volunteer group. The Common has recently been designated as a valuable and significant site within the District and County.
21/22-60	PLANNING a) Smallford Quarry Application Background and details were noted given by the Chairman were noted. It was duly proposed, seconded, and unanimously RESOLVED that delegated authority be given for Councillor Cook and the Neighbourhood Plan Project Officer to and proceed with submission and representation on behalf of the Colney Heath Parish Council. b) Ellenbrook Planning Inquiry An update was received from Chairman Councillor Cook which included and explanation of what the designation of a Rule 6 party meant to the Parish Council. Thanks were noted to the Neighbourhood Plan Project Officer on all the extra work and effort that had been put into preparations for the case conference and background paperwork.
21/22-61	ENVIRONMENT COMMITTEE Minutes of the Environment Committee meeting held 29th September 2021 were noted and accepted by Council as circulated.

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21/22-62	MATTERS REQUESTED BY COUNCILLORS a) HEDGING PROJECT The report circulated and detailing the hedging project was noted by Council. Cllr Slaughter gave further background. The motion to proceed with the project as laid out in the report and delegate the undertaking of this project to the Environment Committee and the Clerk was duly proposed, seconded, and unanimously RESOLVED by a show of hands. Motion carried. b) ROESTOCK HUT PROPOSAL The report circulated and outlining the matter was noted by Council. Cllr Shaw gave further background information. A robust discussion included confirmation that the building remained non-compliant, the responsibilities of the landlord were highlighted, concerns were raised regarding the information listed on the Charity Commission website, the rateable value was noted. It was confirmed that Councillor Shaw had spoken with regards this matter with the Scout Group but that no formal evidence had been shared to confirm some of the statements made. Several councillors shared their thoughts that any action should be deferred until after the community consultation. No motion was put forward. The item was deferred until after the results of the community consultation were received and reviewed.
21/22-63	PARISH ADMINISTRATION a) Parish Correspondence The correspondence and draft response were noted as circulated. The response as drafted was duly proposed, seconded, and RESOLVED by a majority show of hands. Motion carried. b) Damaged Pipe on Colney Heath Common The report was noted as circulated. Ward councillors had visited site to review the pipe and were in agreement that it was working and not considered a hazard. The motion to continue to monitor the pipe was duly proposed, seconded, and unanimously RESOLVED by a show of hands. Motion carried. c) Colney Heath Village Office The office is now closed to the public and the post has been redirected. All items to be out on 25th October 2021 and keys to be handed over during that week. d) Tyttenhanger Access A motion to discuss this in a confidential session that excluded the press and public due to the legal nature of this matters was duly proposed, seconded, and unanimously RESOLVED by a show of hands. Motion carried. e) To note other matters the Clerk would like to report to Council that do not require a decision and for any Council questions to the Clerk. • Apologies received from County Councillor Hale and report circulated • Apologies received from District Councillor Sarah Tallon and report circulated • Invitation to Local Plan Advisory Group, 7pm 2 November presentation of Hertsmere Local Plan • Invitation from an Environmental company to view the Common with the Common Ranger with regards Bowmans Cross development. • Invitation to meet Taylor Wimpey new purchasers on site for a development meeting and discuss council aspirations for site at Bowmans Green, it was noted that 4CH Residents Association potentially be invited to also attend. • Urban & Civic meeting to be rescheduled

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	• Remembrance Sunday 14th November at St Marks, it was noted that Councillor Shaw would attend and lay a wreath on behalf of all Parish Councillors • Next Full Council meeting is on Thursday 25th November, potential items for consideration for the agenda by 9am Friday 5th November 2021 Questions asked by Councillors of the Clerk: • Cllr Burns - When is the Roestock Hut planning officers report going to be discussed in Council? <i>The report has been received this week and will be issued to Council for information only</i> • Cllr Slaughter - Query about the publication containing the £16,000 budget for a bus shelter <i>The Clerk was unaware of where the publication of this figure and it was certainly not something that the Parish Council were asked to give figures on</i> • Cllr Shaw – Query regarding asset register from 2018 used in response to a Freedom of Information response with regards to the value of Roestock Hut. <i>Clerk confirmed that the asset register quoted from used figures inherited from previous Clerk, the new asset register issued in March 2021 should be used and any replacement new build costs were provided by the insurance company and were like for like rebuild costs.</i>
21/22-64	REPORTS FROM OUTSIDE BODIES a) Highfield Park Trust There was no update. b) Police Liaison Group There was no update as no meeting since last update. 9.11pm Standing Orders were suspended.
21/22-65	QUESTIONS FROM THE PUBLIC <i>The Chairman asked for any questions.</i> The following questions/statements were noted: • A statement regarding the £16,000 was noted as being in the S106 agreement for the Bullens Green development. <i>The comment was noted.</i> • The date of the application for the Speed indicator Devices (SIDs) was requested. <i>The Clerk didn't have the information to hand but would send the information to by email to the questioner.</i> • There was a request to access Roestock Hut. <i>The Chairman asked that an email with the details was sent to the Clerk who would deal with the request.</i> 9.15pm Standing Orders were resumed. The Chairman thanked all for their attendance and closed the public meeting at 9.15pm

Public meeting closed at 9.15pm

Rebecca 16/12/2021

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CLOSED SESSION MINUTES OF COLNEY HEATH PARISH COUNCIL MEETING HELD AT COLNEY HEATH SCHOOL ON THURSDAY 21 OCTOBER 2021, 9.18pm

Members in attendance	
Cllr H Brazier (Hill End Ward) Cllr T Burns (Colney Heath Ward) Cllr P Cook (Chairman) (Highfield Ward) Cllr J Llewellyn (Colney Heath Ward) Cllr J Mulroney (Highfield Ward)	Cllr G Shaw (Colney Heath Ward) Cllr K Slaughter (Colney Heath Ward) Cllr R Solts (Highfield Ward) Clerk of the Council, Ms. L. Chaplin
21/22-63d	Tyttenhanger Access A confidential report was circulated to all members. The matter was noted and debated. A motion to correspond regarding the breach requesting remedy was duly proposed, seconded, and unanimously RESOLVED by a show of hands. Motion carried. The Chairman thanked members for their attendance and closed the meeting at 9.27pm

Meeting closed at 9.27pm

L Chaplin LCGI PSLCC CPFA CiLCA
Clerk to the Council
Drafted 01/11/2021

Peter Cook 16/12/2021

Signed by
Chairman Peter Cook
Approved by Council 16 December 2021

