

Colney Heath Parish Council Annual Meeting of the Electorate

29th April 2021



Agenda

- Announcements
- Apologies
- Introductions
- Approval of last meeting minutes
- Chairman Address
- Financial Accounts and Budget
- Q&A



Chairman Report

- Council and Committee Meetings
- Responses to Consultations
- COVID Impact
- Major Projects including fidelity outcome

Parish Council Meetings

- 14 May 2020
- 16 June 2020
- 23 July 2020
- 24 September 2020
- 22 October 2020
- 26 November 2020
- 17 December 2020
- 21 January 2021
- 25 February 2021
- 11 March 2021*
- 25 March 2021
- 22 April 2021



Finance & Governance Committee

Councillor Russell Solts (Chairman)

Councillor Hilary Brazier

Councillor Kate Slaughter

Councillor Peter Cook

11 June 2020

9 July 2020

3 September 2020

5 November 2020

3 December 2020

4 February 2021



Human Resources Committee

Councillor Russell Solts (Chairman)

Councillor Chris Brazier until March 2021

Councillor Judy Mulroney

11 June 2020

3 September 2020

3 December 2020

4 February 2021



Environment Committee

Councillor Kate Slaughter (Chairman)

Councillor Hilary Brazier

Councillor Kevin Barnes

Councillor Judy Mulroney

4 June 2020

30 July 2020

8 October 2020

28 January 2020

14 April 2021



Planning Committee

Councillor Peter Cook (Chairman)

All Councillors invited to attend

18 August 2020

10 September 2020

28 September 2020

14 October 2020

19 October 2020

10 November 2020

23 November 2020

14 December 2020

7 January 2021

19 January 2021

25 January 2021

10 February 2021

1 March 2021

22 March 2021

12 April 2021



Parish Council Responses to Consultations

Hertfordshire County Council Consultations:

- Minerals Plan
- A414 transport Plan
- Rural Transport Plan
- Waste Plan
- Transport 2050 Vision
- Hertfordshire South Central Transport Plan

St Albans District Council Consultations:

- Sleepshyde Conservation Area
- St Albans & District Local Plan
- Regular attendance at Planning Referrals
- Regular attendance at Planning South



Impact of COVID

- The Council contributed to the set up of the Colney Heath Support Group
- Co-ordinated responses keeping in close contact with local foodbanks and Citizens Advice
- Staff worked from home where possible
- 28th April 2020 Zoom test meeting held



Financial headlines 2020/21

8% increase in
environmental expenditure

15% reduction in
operational administration

48% reduction in legal
costs



Staff Costs

As a percentage of the Precept staff costs have reduced on average

2004/05 to 2014/15	53.5%
2015/16 to 2018/19	50.5%
2019/20 & 2020/21	38.7%

Parish Council Audit 2020/21

21 April 2021

2020/21 Accounts closedown

- **22 April 2021** Internal Auditor visit
- **29 April 2021** Meeting with RFO and Finance Officer to hear feedback from Internal Auditor and sign off Page 3 of Annual Governance & Accountability Return (AGAR).
- **21 June 2021** notice of public rights and publication of unaudited annual governance and accountability return is published
- **21 June 2021** 30 working day public rights where an elector has the opportunity to question the appointed auditor about the accounting records and has the right to make an objection which concerns a matter in respect of items in the account raised in the public interest.
- **24 June 2021** Draft year end accounts presented and review effectiveness of internal auditing controls. Members to approve AGAR and Chairman & Responsible Finance Officer (RFO) to sign
- **29 June 2021** AGAR and all documents to be sent to External Auditor PKF Littlejohn
- **30 July 2021** Public inspection period ends

30 September 2021

2020/21 Audited accounts published

Question Time

- Please use the “Raise Hand” feature (as opposed to the “Wave”)
- We will try to answer as many questions as time and available information allows