

COLNEY HEATH PARISH COUNCIL

✉ **Postal Address:** Highfield Park Visitor Centre, Hill End Lane AL4 0RA
☎ **Telephone:** (01727) 825 314
💻 **Website:** <https://colneyheathparishcouncil.gov.uk>
✉ **E-mail:** clerk@colneyheathparishcouncil.gov.uk



NOTIFICATION BY A PARISH COUNCILLOR OF COLNEY HEATH PARISH COUNCIL OF DISCLOSABLE PECUNIARY INTERESTS & OTHER REGISTRABLE INTERESTS

Localism Act 2011 - Part 1, Chapter 7, Sections 28 - 34
Regulations 2012 – No.1464

NAME OF MEMBER (PRINT NAME):

PARISH WARD:

I hereby GIVE NOTICE that I have the following disclosable pecuniary interests (DPI's) and other interests, and those of my spouse / civil partner (or with someone whom you are living with as a spouse/civil partner) which are required to be registered under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, as are required by the Parish Council's Code of Conduct and Regulations.

(Please state NONE where appropriate and do not leave boxes blank)

Subject	Prescribed description	Members Interests	Spouse / civil partner's interests
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.		
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards the election expenses of you. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.		
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.		

Subject	Prescribed description	Members Interests	Spouse / civil partner's interests
Land	Any beneficial interest in land which is within the area of the relevant authority. <i>(This includes your home, any land or buildings relating to any property you own or rent, including garages, allotments (etc...), that is within the Parish).</i>		
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.		
Corporate tenancies	Any tenancy where (to your knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.		
Securities	Any beneficial interest in securities of a body where— (a) that body (to your knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.		

OTHER REGISTRABLE INTERESTS

Any interests the Parish Council has determined and should be entered into the authority's register of interests (Localism Act 2011, Part 1, Chapter 7, Section 28 (2)).

*(Please state **NONE** where appropriate and do not leave boxes blank)*

<i>Subject</i>	<i>Prescribed description</i>	<i>Details of Members Interests</i>

A Member must, **within 28 days of receipt**, of becoming aware of any new disclosable pecuniary interest or other registrable interest or change to any disclosable pecuniary interest or registrable interest as specified above, resubmit a revised notification form to the Parish Clerk which will then be forwarded to St Albans District Council's Monitoring Officer.

SIGNED:

DATE:

For office use only:

Date received:

Date uploaded to website:

Term of Office:

Version no:

Date sent to SADC:

Guidance Notes

The following guidance notes may help you to complete your notification:

- You should complete the register with sufficient detail to identify clearly what the interest is.
- Do not use abbreviations, initials or acronyms.
- You are personally responsible for the accuracy of the contents of the register. Please ensure you have checked the details of what you have declared.
- You are at risk of failing to comply with the Code of Conduct if an interest is not registered with sufficient clarity.
- Please mark 'none' on the register if you have no interest to register in any category. Do not leave boxes empty.
- Ensure that you have checked and understood the definition of the disclosable pecuniary interests (DPI's).

Important Notes:

- In order to comply with the Parish Council's Council's Code of Conduct, a Member or Co-opted Member must register their disclosable pecuniary interests (DPI's) and interests other than pecuniary interests with St Albans District Council Monitoring Officer within **28 days** of the date of their election, re-election or co-option and also once a member becomes aware that they have an interest.
- Failure to declare a Disclosable Pecuniary Interest is an **offence**. A member who is found guilty of an offence under Part 1, Chapter 7, Section 34 of the Localism Act 2011 is liable on summary conviction to a fine not exceeding level 5 on the standard scale and a court may by order disqualify a member for a period not exceeding five years from being or becoming (by election or otherwise) a member or co-opted member of any authority.
- If you cease to have an interest that you have previously registered, please re-submit an updated notification form to the Parish Clerk.
- If in doubt about whether or not something should be declared, you are urged to err on the side of openness and avoid the risk of not registering something in error.
- If you are a member of any other authority, please complete a separate notification form for each.
- You may complete this form electronically but you must personally sign and return a paper copy (or scanned copy) of the completed form via your Parish Clerk.
- Once completed this form will be published on Colney Heath Parish Council's website and forwarded to St Albans District Council in accordance with the Localism Act 2011.
- If you have any difficulty completing any part of this form please contact your Parish Clerk for advice.

Offences and Sanctions

Any member suspected of having committed an offence under the Localism Act 2011, will be referred to the Police. Details can be found on the following link:

<http://www.legislation.gov.uk/ukpga/1982/48/part/III/crossheading/introduction-of-standard-scale-of-fines>

A member can also be disqualified for a period not exceeding five years from being or becoming a member or co-opted member of any authority.

Offences can be brought forward within 12 months of the date of sufficient evidence being received. Proceedings will not be brought more than three years after the offence was committed or the last date a continuous offence was committed.