

COLNEY HEATH PARISH COUNCIL

✉ **Postal Address:** Highfield Park Visitor Centre, Hill End Lane AL4 0RA

☎ **Telephone:** (01727) 825 314

💻 **Website:** <https://colneyheathparishcouncil.gov.uk>

✉ **E-mail:** clerk@colneyheathparishcouncil.gov.uk



Summons issued – 30th November 2023

To Members of the Budget Committee,

Councillors John Clemow, Graeme Shaw and Craig Tallents.

You are summoned to attend the **Budget Committee** meeting of **Colney Heath Parish Council** that will be held in The Studio of the Colney Heath Village Hall, 83 High Street AL4 0NS on **Wednesday 6th December 2023 at 2pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to all councillors, the press and public unless the Council do otherwise **RESOLVE** to enter private session where councillors who are not members of this Committee, members of the public & press are excluded.

Mrs Lisa Peters LCGI PSLCC CPFA CiLCA
Clerk to Colney Heath Parish Council



AGENDA

23/24 BC-01

APOLOGIES & ANNOUNCEMENTS

To receive and accept apologies for absence

23/24 BC-02

DECLARATIONS OF INTEREST

- a) To confirm no changes to registers of interests since the last Council/Committee meeting
- b) To review and note any declarations of interest on items to be discussed

23/24 BC-03

QUESTIONS FROM THE PUBLIC

Members of the public may make representation, ask questions, or give evidence in respect of the business on the agenda or of this Committee for a maximum per item of 3 minutes.

23/24 BC-04

PARISH COUNCIL BUDGET 2024/25

To review the spreadsheet prepared by the Responsible Financial Officer (RFO) including the predicted outturn figures for 2023/24 and draft budget version 1 for 2024/25.

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23/24 BC-05

EAR MARKED RESERVES 2024/25

To review the allocated ear marked reserves (EMR) for 2024/25 to include recommendation of the reserve levels including the proposed figure for general reserves

23/24 BC-06

PRECEPT RECOMMENDATION 2024/25

To debate and offer a recommendation for December Full Council meeting the Precept 2024/25.

23/24 BC-07

QUESTIONS FROM THE PUBLIC

Members of the public may make representation, ask questions, or give evidence in respect of the business on the agenda or of this Committee for a maximum per item of 3 minutes.

Due to the nature of the items to be discussed the Committee may, at any time resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

The following papers were all issued with the summons to all named Councillors or placed on the Parish Council website by the Parish Clerk/RFO on behalf of the Parish Council.

23/24 Item BC-04 Parish Council Budget 2024/25 RFO v1.

23/24 Item BC-05 Ear Marked Reserves 2024/25 RFO v1

23/24 Item BC-06 Precept History and RFO Recommendation v1