

COLNEY HEATH PARISH COUNCIL

✉ **Postal Address:** Highfield Park Visitor Centre, Hill End Lane AL4 0RA
☎ **Telephone:** (01727) 825 314
💻 **Website:** <https://colneyheathparishcouncil.gov.uk>
✉ **E-mail:** clerk@colneyheathparishcouncil.gov.uk



Summons issued – 17th November 2023

To Members of the Parish Council,
Councillors, Brazier, Burns, Clemow, Pettit, Parish, Shaw and Tallents.

You are summoned to attend the meeting of **Colney Heath Parish Council** that will be held in Colney Heath JMI School, High Street, Colney Heath, AL4 0NP on **Thursday 23rd November 2023 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise **RESOLVE** to enter private session where members of the public & press are excluded.

Papers for the meeting are shown within the agenda via links to the Parish Council website. Any underlined part of the agenda when clicked will open the relevant background paper or report provided. Papers can also be viewed as a numbered list under the meeting date at the following link - <https://www.colneyheathparishcouncil.gov.uk/full-council-meeting-papers/>

Mrs Lisa Peters LCGI PSLCC CPFA CiLCA
Clerk to Colney Heath Parish Council

**THIS MEETING WILL BE RECORDED
BY THE COUNCIL AND POSSIBLY
THIRD PARTIES**



AGENDA

23/24-67 APOLOGIES & ANNOUNCEMENTS

To receive and accept apologies for absence and to note announcements

23/24-68 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from members regarding this agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

23/24-69 QUESTIONS FROM THE PUBLIC

Members of the public may make representation, ask questions, or give evidence in respect of business on the agenda for a maximum of 3 minutes.

23/24-70 MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL

To note and approve meeting minutes for the previous meeting of the Parish Council held 19th October 2023.

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FINANCE, AUDIT & GOVERNANCE

23/24-71 FINANCE

- a) To approve the payment schedule for November 2023 (Month 8) payment sheet.
- b) For Council to resolve to pay the invoice for refreshments received from the Women's Institute (WI) without receipts from 2023/24 Chairmans Allowance.

23/24-72 GOVERNANCE

To resolve a change to the Council Vision and Plan document 2023/24, a single word change in Section 7 from 'best' to 'reasonable'.

23/24-73 PLANNING & CONSULTATIONS

To review planning applications received by the Parish Council and to make comment as a consultee. To search for the application please use the St Albans City & District Website at the following link which will allow you to search by the application number

<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2023%2F0912>

- a) **5/2023/0976** – Comment by 14th November 2023
96 Roestock Lane Colney Heath St Albans Hertfordshire AL4 0QN
Part single, part two storey side extension and single storey rear extension including demolition of garage (AMENDED DESCRIPTION AND PLANS)
<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2023%2F0976#VIEW?RefType=PBDC&KeyNo=127144>
- b) **5/2023/2100** - Comment by 18th November 2023 (extension requested until 24th November 2023)
Land At Junction Of Roestock Lane And Bullens Green Lane Colney Heath St Albans Hertfordshire
Construction of nine dwellings with new vehicular access, provision of new landscaping and associated works
<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2023%2F2100#VIEW?RefType=PBDC&KeyNo=128661>
- c) **5/2023/2200** - Comment by 9th December 2023
95 High Street Colney Heath St Albans Hertfordshire AL4 0Ns
Two storey rear extension with Juliet balcony, single storey front porch and front bay window extensions, alterations to openings and new side openings, alterations to elevation materials of house and garage, alteration to western boundary of site
<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2023%2F2200#VIEW?RefType=PBDC&KeyNo=128794>

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- d) **5/2023/2139** - Comment by 9th December 2023
Land Adjacent The Cats Whiskers 1 Oaklands Lane Smallford AL4 0HR
Outline application (access, layout and scale sought) for one, detached self-build/custom-build bungalow following the demolition of all existing structures and hardstanding
<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2023%2F2139#VIEW?RefType=PBDC&KeyNo=128715>
- e) **5/2023/2232** - Comment by 1st December 2023
The Farmhouse Round House Farm Roestock Lane Colney Heath AL4
Certificate of lawfulness (proposed) - Single storey rear extensions, single storey side extension, and a rear dormer
<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2023%2F2232#VIEW?RefType=PBDC&KeyNo=128838>
- f) Council to review proposed draft response to application **5/2023/1923**
Land Between The Alban Way And Colney Heath Lane St Albans
Outline application (access sought)
<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2023%2F1923#VIEW?RefType=PBDC&KeyNo=128396>
- g) Council to confirm if they wish to offer comment on the proposed 30mph Speed Limit Extension and proposed 40mph Speed Limit at Bullens Green Lane, Colney Heath. Deadline for comments 30th November 2023.

23/24-74 ENVIRONMENT

- a) To review the Parish Green Space audit and note the Woodland Trust tree request for March 2024
- b) To review an update on councillor site visits to the Warren in order to offer a plan for fencing and gate installation
- c) Council to approve to resolve proceeding with an Environment Working Group to review remit of the initial projects of the group.

23/24-75 WORKING PARTIES

To receive and note the reports either verbal or written from the following working parties.

- a) Communications Working Party
To review and resolve to approve the Kite newsletter advertising policy and process
- b) Community Organisations Working Party
- c) Planning Working Party
- d) Charles Morris Hall Working Party
- e) Roestock Hut Working Party

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23/24-76 PARISH ADMINISTRATION

- a) To note the contents of the Clerk report
- b) To note any matters for report since the issue of this agenda – these items will be for information only and no decisions other than to agenda an item for future discussion
- c) Councillors may ask any questions of the Clerk/RFO relating to business on this agenda or future business

23/24-77 REPRESENTATIVES ON OUTSIDE BODIES

To note written reports received or receive verbal reports by exception, available time and with the permission of the Chair:

- a) Ellenbrook Fields Trust
- b) St Albans District Association of Local Councils
- c) Highways Liaison
- d) Tyttenhanger Quarry

23/24-78 QUESTIONS FROM THE PUBLIC

If time permits members of the public may make representation, ask questions, or give evidence in respect of the business discussed for a maximum per item of 3 minutes.

The Council may at any time resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

The following papers were all issued with the summons to all Councillors or placed on the Parish Council website by the Parish Clerk/RFO on behalf of the Parish Council however any paper that has been issued by a Parish Councillor/s has been prepared without any input or advice of the Proper Officer/RFO.

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| Item 70 | Draft Minutes of Parish Council meeting held 19 th October 2023 |
| Item 71a | Draft Payment Sheet Month 8 (November 2023) |
| Item 72 | CHPC Vision and Plan 2023/24 |
| Item 73f | CHPC Draft Objection to Planning Application 5/2023/1923 |
| Item 73g | Speed Limit proposals in Bullens Green Lane, Colney Heath |
| Item 74a | Parish Green Space Audit |
| Item 75a | Kite newsletter advertising policy and process |