

COLNEY HEATH PARISH COUNCIL

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Renewal of Approval of Regular Payments 2024/25

In line with Colney Heath Parish Council Financial Regulations, councillors are asked to approve the renewal of arrangements for the following payments to be made by Regular Payment to include Standing Orders and Direct Debits.

The approval shall be renewed by resolution of the council at least every two years. The details of the payments are as follows and are gross of VAT (figures are given for the last payment made):

Type	To	For	Payment	Frequency
Standing Order	Hertfs Society for the Protection of Open Spaces	Membership	£30.00	Annual
Standing Order	Savills UK	Access wayleave	£100.00	Annual
Standing Order	TSB Hygiene Ltd	Dog Waste Collection	£198.00	Monthly
Standing Order	TSB Hygiene Ltd	Litter Bin Collection	£160.40	Monthly
Standing Order	People Safe	Staff safety alarm	£66.00	Quarterly
Direct Debit	Campaign to Protect Rural England (CPRE)	Membership	£36.00	Annual
Direct Debit	Open Spaces Society	Membership	£45.00	Annual
Direct Debit	Docusign	Subscription	£480.00	Annual
Direct Debit	Hertfordshire & Middlesex Wildlife Trust	Membership	£40.00	Annual
Direct Debit	Information Commissioners Office (ICO)	Legal requirement	£35.00	Annual
Direct Debit	Microsoft 365	Software renewal	£123.60	Annual
Direct Debit	Lloyds Bank Corp	Credit Card	Total Balance	Monthly
Direct Debit	IRIS Software Ltd	Payroll Admin	£113.42	Monthly
Direct Debit	Jola Cloud Systems	Office telephones	£60.18	Monthly
Direct Debit	Comms 365 Ltd	Office Internet	£53.82	Monthly
Direct Debit	BT Group PLC	Mobile Phone	£18.53	Monthly
Direct Debit	Npower Commercial	Park Lighting	£5.30	Monthly
BACS Service	HMRC	PAYE/NI Conts	£1,300.04	Monthly
BACS Service	IRIS Payroll	CHPC Salaries	£3,772.31	Monthly
BACS Transfer	LGPS Hertfordshire	Pension Conts	£1,467.29	Monthly

Whilst the Financial Regulations provide for these payments to be approved every two years, approval of these arrangements is currently renewed at the Annual Parish meeting held in May, this year on 16th May 2024.