

COLNEY HEATH PARISH COUNCIL

- ✉ **Postal Address:** Highfield Park Visitor Centre, Hill End Lane AL4 0RA
☎ **Telephone:** (01727) 825314
💻 **Website:** <https://colneyheathparishcouncil.gov.uk>
✉ **E-mail:** clerk@colneyheathparishcouncil.gov.uk



Summons issued – 13th February 2026

To Members of the Parish Council,

Councillors, Brazier, James, Pettit, Parish, Shaw, Swain and Tallents.

You are summoned to attend the meeting of **Colney Heath Parish Council** that will be held in Colney Heath JMI School, High Street, Colney Heath, AL4 0NP on **Thursday 19th February 2026 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise **RESOLVE** to enter private session where members of the public & press are excluded.

Papers for the meeting are shown within the agenda via links to the Parish Council website. Any underlined part of the agenda when clicked will open the relevant background paper or report provided. Papers can also be viewed as a numbered list under the meeting date at the following link - <https://www.colneyheathparishcouncil.gov.uk/full-council-meeting-papers/>

Mrs Lisa Peters LCGI PSLCC CPFA CiLCA
Clerk to Colney Heath Parish Council

**THIS MEETING WILL BE RECORDED
BY THE COUNCIL AND POSSIBLY
THIRD PARTIES**



AGENDA

25/26-96 APOLOGIES & ANNOUNCEMENTS

- a) To receive and accept apologies for absence
- b) To note any announcements

25/26-97 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from members regarding this agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

25/26-98 QUESTIONS FROM THE PUBLIC

Members of the public may make representation, ask questions, or give evidence in respect of business on the agenda for a maximum of 3 minutes.

25/26-99 MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL

To note and approve meeting minutes for the previous Parish Council meeting held 22nd January 2026.

Motion To accept and resolve the minutes of the meeting held 22nd January 2026 are a true and accurate record of the meeting

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25/26-100 **FINANCE, AUDIT & GOVERNANCE** **FINANCE**

- a) To review and approve payments for February (Month 11)
Motion To resolve that Council approve the payments for February 2026 (Month 11)
- b) To review the Q3 financial reports from the Council accounting system
Motion To resolve that Council have received and reviewed the Q3 reports from the Council accounting system
- c) To review and amend where necessary the draft tender for Roestock Hut, if agreed, to issue the tender onto the Government Procurement Portal
Motion To resolve any amendments made by the Parish Council to the tender document and that the subject to the amendments the document be placed on the Government Procurement Portal
- d) To consider the condition of the Sleapshyde water pump and the adjacent village sign located on the green triangle at Sleapshyde.
Motion Council approves a budget to be allocated from the General Reserves budget for the completion of these works; Authorises the Clerk to obtain a minimum of two quotations and to appoint the most economically advantageous contractor, provided the total cost does not exceed the approved budget; Agrees that:
 - If the lowest quotation is within the approved budget, the works may proceed without further reference to Council;
 - If the cost exceeds the approved budget, the matter shall be brought back to Full Council for further consideration and approval.

This motion ensures timely maintenance while maintaining appropriate financial oversight and budgetary control.

e) To consider arrangements for holding a Beating of the Bounds event, including agreement of an appropriate budget and advertising strategy.
Motion Council is requested to resolve on the budget allocation and to agree how publicity and event arrangements should proceed also to confirm the date as Sunday 10th May 2026

25/26-101 **LEGAL AND LANDOWNER MATTERS**

An update on the current status of the following matters, motions will be taken from the floor depending on debate and decisions put forward:

- a) Use of Tyttenhanger Open Space 20th May 2026
b) Purchase of woodland at Fredericks Wood – Request A
c) Purchase of woodland at Fredericks Wood – Request B
d) To consider an offer received in respect of the unused parcel of Parish Council owned land in Smallford, comprising two alternative options, and to determine whether the Council wishes to:
- Receive a formal presentation from the proposer;
 - Instruct the Clerk to obtain independent valuation and legal advice; and/or
 - Progress the matter in accordance with statutory requirements governing the disposal of parish land.

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25/26-102 PLANNING APPLICATIONS, APPEALS & CONSULTATIONS

To review planning applications received by the Parish Council and to make comment as a consultee. Applications can be searched using the St Albans City & District Council website link below search by the application number or by reviewing the link provided with each numbered application.

<https://planningapplications.stalbans.gov.uk/planning/>

In each case and after debate the Parish Council will confirm by resolution

Motion

1. **To resolve to delegate a planning comment/objection be written and submitted by the Clerk working with the Planning Working Party in preparation and submission or**
2. **To resolve to agree comment/object and the submission be drafted and submitted under delegated authority to the Clerk or**
3. **To resolve to neither support or object to the planning application**

- a) **5/2026/0008** – Comment by 28th February 2026

Barley Mow Stables Barley Mow Lane St Albans AL4 0RP

Erection of four detached residential dwellings, with associated parking and landscaping

<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2026%2F0008#VIEW?RefType=PBDC&KeyNo=135706>

- b) **5/2024/2007 at Land Between The White Barn And 42 Tollgate Road Colney Heath St Albans Hertfordshire**

This planning application is scheduled to be considered by the Planning (Development Management) Committee on Monday 23rd February 2026. Invitation for a Councillor to speak/represent the Parish Council.

- c) **CONSULTATIONS**

- Community Governance Review closes 23 February 2026
- New Consultations on Draft Hemel Garden Communities SPDs – Face-to-Face Event Venue Clarification 24th/26th February 2026
- Intalink Bus Services Enhanced Partnership Scheme 2 Consultation 9 March 2026
- Air Quality Strategy Consultation 22 March 2026
- New consultations on Draft Hemel Garden Communities Supplementary Planning Documents 19 March 2026
- Hertfordshire's Local Government Reorganisation proposals ends 26 March 2026

25/26-103 WORKING PARTIES

To note the verbal reports from the 2025/26 working parties.

- a) Planning
- b) Roestock Hut
- c) Environment

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25/26-104 PARISH ADMINISTRATION

- a) To note the contents of the Clerk report
- b) To note any matters for report since the issue of this agenda – these items will be for information only and no decisions will be made other than to suggest future agenda items or business for future discussion
- c) Councillors may ask any questions of the Clerk/RFO relating to business on this agenda or future business, no decisions can be made at this item, the Clerk may answer during the meeting or an answer may require to be provided in writing.

25/26-105 REPRESENTATIVES ON OUTSIDE BODIES

To note written reports, where available or verbal updates:

- a) Ellenbrook Fields Trust
- b) St Albans District Association of Local Councils
- c) Highways Liaison
- d) Tyttenhanger Quarry

The Council may at any time resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

The following papers were all issued with the summons to all Councillors and placed on the Parish Council website. All papers issued have been drafted/amended and are issued by the Parish Clerk/RFO unless otherwise noted.

25/26 Item 99	Draft Minutes of Parish Council meeting 22 nd January 2026
25/26 Item 100a	CHPC Payment Sheet February 2026 (Month 11)
25/26 Item 100b	Q3 Financial Reports 2025/26
25/26 Item 100c	Roestock Hut draft Tender – <i>councillors only</i>
25/26 Item 100d	Sleapshyde Village Pump and sign
25/26 Item 101b	Legal Request A – Fredericks Wood – <i>councillors only</i>
25/26 Item 101c	Legal Request B – Fredericks Wood – <i>councillors only</i>
25/26 Item 101d	Offer on land at Smallford – <i>councillors only</i>